



PUBLIC NOTICE
KERN VALLEY HEALTHCARE DISTRICT
AGENDA FOR BOARD OF DIRECTORS

January 9, 2025 – 2:00 p.m.

Location: Administrative Conference Room

www.kvhd.org

REMOTE PARTICIPATION: Microsoft Teams
Meeting ID: 223 039 091 668 Passcode: Ea2U26bV

A. CALL TO ORDER

B. APPROVAL OF AGENDA

(pages 1-4)

1. Flag Salute

2. Invocation

3. Mission Statement: We will provide high quality, efficient patient-care services that respond to community and provider needs. We will provide leadership in health promotion and education for our patients, residents, medical staff, employees and community throughout the district.

C. PUBLIC COMMENT: This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda. The Board cannot take action on items not listed on the agenda for action. Speakers are limited to three minutes. Please state your name before making your comment.

D. CONSENT AGENDA: The following items are considered routine and non-controversial by Hospital Staff. Consent items are listed as **ACTION** items and may be approved by one motion if no member of the Board or audience wishes to comment or ask questions. If comment or discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. Board of Directors Meeting Minutes – December 12, 2024

(pages 5-9)

Recommendation – Approve minutes as presented

2. Finance Committee Meeting Minutes – December 30, 2024

(pages 10-12)

Recommendation – Accept minutes pending committee approval

3. Unaudited Financial Statement – November 2024

(pages 13-24)

Recommendation – Accept financial statement as presented

4. Contracts: (page 25)*Recommendation – Continue with contracts*

- a. Activity Connection – Activity Program for SNF Residents
- b. ADT Security – Thrift Store
- c. AHT ePrescribe – SNF e Prescribing
- d. Google YouTube Music – SNF Residents
- e. JWT & Associates – CPA Annual Audit
- f. KC Public Health EMS – Surge Capacity Resources Grant
- g. Lake Isabella Storage – Storage Units
- h. Linde Gas and Equipment – O2 Cylinders
- i. Merlin On Demand Transmitters – Abbott ER Dept
- j. Nanosonics – Trophon Extended Service Agreement
- k. Oxley Pest Control – Pest Control
- l. Reis RxCare Consulting – SNF Consultant Pharmacist
- m. Sparkle – Mats/Uniforms
- n. Stericycle – Waste Disposal

5. Product Line Summary (page 26)*Recommendation – Accept report as presented***6. Board Personnel & Policy Meeting Minutes – December 30, 2024** (pages 27-29)*Recommendation – Accept minutes pending committee approval***7. Human Resources Report – November 2024** (pages 30-31)*Recommendation – Accept report as presented***8. Policies:***Recommendation – Approve policies as presented*

Human Resources:

Paid Time Off

Salary Advance

Material Management:

Printing and Duplicating

Printing and Duplicating Supplies

Substitution

Information Systems:

Contingency Operations

Emergency Mode of Operations

Nursing:

Stroke Alert Activation

Wound Documentation

Respiratory Therapy:

Intubation

Pharmacy:

Protocol – Amiodarone Administration

Mesa Clinical Pharmacy:

Return to Stock

Hours of Operation

Durg Supply Chain

- 9. Manuals:** None
- 10. Medical Appointments and Reappointments:** None
- 11. Chief of Medical Staff Report** (page 32)
Recommendation – Review report
- 12. Chief Nursing Officer Report** (page 33)
Recommendation – Review report
- 13. Facility Project Update** (page 34)
Recommendation – Review report
- 14. Construction Invoices** (pages 35-66)
Recommendation – Approve invoices for payment as presented
- a. Greenbough Design – Inv. #937 – Seismic Upgrade - \$9,452.50
 - b. Soils Engineering – Inv. #37504 – Emergency Generator - \$335.20
 - c. Soils Engineering – Inv. #37505 – Boiler/Chiller Upgrade - \$425.20
 - d. RED Inc. Architects – Inv. #6934 – Boiler 2 Replacement - \$3,350.00
 - e. JTS Construction – Appl. #7 – Boiler Replacement - \$22,842.00
 - f. JTS Construction – Appl. #8 – Boiler Replacement - \$2,945.00
 - g. JTS Construction – Appl. #13 – Emergency Generator - \$629,327.50
 - h. JTS Construction – Appl. #14 – Emergency Generator - \$ 273,980.00
- 15. Job Description – IT Systems Technician II** (pages 67-70)
Recommendation – Approve job description as presented
- E. REPORTS:**
- 1. Chief Executive Officer**
Tim McGlew, Chief Executive Officer *Information*
Recommendation – Hear report
 - 2. Chief Information Officer**
Cary Zuber, Chief Information Officer *Information*
Recommendation – Hear report
 - 3. Foundation/Auxiliary**
Deb Hess, Marketing/Public Relations *Information*
Recommendation – Hear report
- F. OLD BUSINESS:** None
- G. NEW BUSINESS:**
- 1. Greenbough Design – Medical Air Compressor Replacement** *Action*
Bob Easterday, Plant Operations Manager (pages 71-73)
Recommendation – Considering increasing shift overlap

- 2. Building & Planning Committee**
Ross Elliott, Board Secretary *Discussion*
Recommendation – Evaluate need for monthly meeting
- 3. Construction Backup Plan if FEMA Funding Fails**
Gene Parks, 2nd Vice Chair *Discussion*
Recommendation – Discuss plan B construction plans
- 4. Election of Officers**
Katheryn Elconin, Board Chair *Action*
Recommendation – Elect positions for 2025

H. DIRECTORS COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

I. CLOSED SESSION:

- Existing Litigation – Benson/Lao v. KVHD
- Existing Litigation – Volkava v. KVHD
- Potential Litigation – Rostad v. KVHD

J. CLOSED SESSION REPORT

Scott Nave, Legal Counsel

K. ADJOURNMENT



**KERN VALLEY HEALTHCARE DISTRICT
MINUTES FOR BOARD OF DIRECTORS MEETING**

Location: Administrative Conference Room/Teams
Thursday, December 12, 2024 – 2:00pm

PRESENT: Katheryn Elconin, Board Chair (participating remotely)
Fred Clark, 1st Vice Chair (Chaired this meeting)
Gene Parks, 2nd Vice Chair
Ross Elliott, Secretary
John Blythe, Treasurer
Tim McGlew, Chief Executive Officer
John Lovrich, Chief Financial Officer
Mark Gordon, Chief Nursing Officer
Cary Zuber, Chief Information Officer
Amy Smith, Controller
Scott Nave, Legal Counsel
Dena Griffith, Risk Manager
Greg Davis, Director of Population Health
Deb Hess, Public Relations/Marketing

- A. CALL TO ORDER:** The meeting was called to order at 2:00pm by Director Clark.
- B. OATH OF OFFICE CEREMONY:** Director Elliott administered the Oath of Office to the recently re-elected Board members (Katheryn Elconin, Fred Clark, and John Blythe).
- C. APPROVAL OF THE AGENDA:** A motion was made by Director Parks to approve the agenda as presented. The motion was seconded by Director Elliott. Using a roll-call vote, the motion passed unanimously.
 - 1. FLAG SALUTE:** Director Blythe
 - 2. INVOCATION:** Mark Gordon, CNO
 - 3. MISSION STATEMENT:** We will provide high quality, efficient patient-care services that respond to community and provider needs. We will provide leadership in health promotion and education for our patients, residents, medical staff, employees and community throughout the district.
- D. PUBLIC COMMENT:** No public comment this afternoon.
- E. CONSENT AGENDA:**
 - 1. Board of Directors Meeting Minutes – November 14, 2024
 - 2. Building & Planning Meeting Minutes – November 26, 2024
 - 3. Finance Committee Meeting Minutes – November 27, 2024
 - 4. Unaudited Financial Statement – October 2024

5. Contracts:
 - a. Amazon Web Services – Data Back-up and Cold Storage
 - b. CCAHN – Credentialing Review
 - c. Kern County EMS – Mass Casualty Storage Trailer
 - d. DFI Enterprises – Inspector of Record
 - e. Healthstream, Inc. – Intranet CMS with Policy Manager
 - f. Nuance Communications – Dragon Medical License
 - g. One Legacy – Organ Procurement
 - h. Psychiatric Medical Practitioners – Behavioral Health Services
 - i. TeleConnect Therapies – Mental Health Telemedicine MVHC
 - j. Texas Health Resources (Premier) – Purchasing Agreement
 - k. Wolters Kluwer (Up-To-Date) – Clinical Support Resource
6. Board Personnel & Policy Meeting Minutes – November 25, 2024
7. Human Resources Report – October 2024
8. Policies:
 - Pharmacy:
 - Immediate Use Compounding
 - Quality Assurance for Sterile Compounding
 - Surgery:
 - Preparation and Transport of Soiled Instruments for Reprocessing
 - Emergency Department:
 - Procedural Sedation
 - Human Resources:
 - Paydays Payroll Paychecks
 - General Accounting:
 - Uniform Accounting
 - Health Information Management:
 - Release of X-Ray Images
 - Materials Management:
 - Computerized Inventory Control System
 - Stock Item Purchase
9. Manuals:
 - Rural Health Clinic
 - Infection Control
 - SNF Infection Control
 - Mesa Clinical Pharmacy
 - Lab – Chemistry
 - Lab – Hematology
 - Lab – Specimen Collection
10. Medical Appointments:
 - Salma Khan, MD – Radiology – Provisional
 - Justin Broadhead, DO – Radiology – Provisional
 - Marcus Alvarez, MD – Radiology – Provisional
 - Rene Madera-Font, MD – Emergency Medicine
11. Medical Reappointments:
 - Change of Category – Kevin Chamas, MD, from Active to Courtesy Staff
12. Chief of Medical Staff Report
13. Chief Nursing Officer Report

- 14. Chief Information Officer Report
- 15. Foundation/Auxiliary Report
- 16. Capital Expenditure Request – Radiology Equipment Upgrade (GE)
- 17. Capital Expenditure Request – Surgery Med Gas (Beacon MedAes)
- 18. 340B Legal Counsel Engagement – Powers Law

Director Elliott requested that items 12 and 13, the Chief of Staff Report and Chief Nursing Officer Report, be pulled from the consent agenda for further discussion. These will be placed under Reports as items 2 and 3. A motion was then made by Director Elliott to approve the consent agenda with changes. The motion was seconded by Director Parks. Using a roll-call vote, the motion passed with a vote of 4/0/1, with Director Blythe abstaining.

F. REPORTS:

- 1. **Chief Executive Officer:** Mr. McGlew reported that he, along with Mr. Lovrich, completed a DP/SNF salary survey for DHS. Mr. McGlew updated the Board on the backflow device failure which will require HCAI/OSHPD permit. There was also a failure of a water mixing valve. A new valve was ordered, but manual adjustment of temperatures will occur every hour until the valve arrives. The District is beginning to work on parity adjustments. There will be a Crisis Response Training series held in Kernville in January, which several staff members will be attending. Mr. McGlew updated the Board on the MCO tax resolution. Controlled medication order volumes have been problematic recently. This is in part due to the volume of customers we received due to the closure of The Drug Store. Mr. McGlew reported he is continuing to work on the Anthem situation. Mr. McGlew provided a VA update, stating there has been more turnover in leadership. Mr. McGlew, along with Human Resources, met with BETA to review open workers compensation claims in an effort to get more closed.
- 2. **Chief of Medical Staff Report:** Director Elliott pulled this report from the consent agenda for further discussion. Director Elliott had questions about burnout and vaccination issues discussed in the Bioethics Committee meeting, and what this was in reference to. Mr. Gordon stated our Social Worker has been doing inservices to address burnout. Mr. McGlew explained the vaccination discussion related to residents that decline vaccinations or are unable to provide consent. A motion was then made by Director Elliott to accept the report as presented. The motion was seconded by Director Blythe. Using a roll-call vote, the motion passed unanimously.
- 3. **Chief Nursing Officer Report:** Director Elliott pulled this report from the consent agenda for further discussion. Director Elliott inquired how efficiency/cost savings will be measured regarding meeting productivity. Mr. Gordon stated he is trying to come up with ways to measure and be more efficient. A motion was then made by Director Elliott to accept the report as presented. The motion was seconded by Director Blythe. Using a roll-call vote, the motion passed unanimously.

G. OLD BUSINESS:

- 1. **Contract Review – Cyrano Systems:** This agreement was pulled from the agenda last month for staff to review its necessity. Mr. Zuber explained what this system is being used for (including monthly videos) and that he felt it was worthwhile continuing with this agreement for the time being. A motion was then made by Director Parks to continue with the agreement. The motion was seconded by Director Elliott. Using a roll-call vote, the motion passed unanimously.

H. NEW BUSINESS:

- 1. Emergency Department Physician Coverage/Overlap:** Mr. McGlew reported that he received a request from the new ER Medical Director to consider increasing the physician shifts to 13 hours to allow for overlap to help process patients that may be left over from the prior shift. After further discussion, the Medical Director would like to see the one-hour overlap on the night shift and probably half of the day shift. Director Elliott asked what the estimated cost of this would be. Administration stated it would be approximately \$120,000 annually. A motion was made by Director Parks to approve the request. The motion was seconded by Director Blythe. Using a roll-call vote, the motion passed unanimously.
- 2. Patient Statistics – 13-month Trending:** The 13-month trending of Patient Statistics was presented by Mr. Lovrich. This report was developed to make it easier to see the trends. Director Elliott asked about the mobile clinic volume. Greg Davis, Director of Population Health, stated he put this item on the next Exec Team agenda to discuss future use of the mobile unit. There was further discussion about provider shortages that make the use of the mobile unit even more challenging.
- 3. Product Line Summary:** The product line summary was presented by Mr. Lovrich. Mr. Lovrich stated the summary is a work in progress but needs additional allocations and needs to reflect IGT monies. Director Parks is asking for goals related to increasing the SNF census. No action was taken as this item was for discussion only.
- 4. Building and Planning Meeting Discussion:** Director Elliott wanted to discuss whether it is necessary to continue this sub-committee on a monthly basis. Director Elliott would like the Board to consider putting this committee on hold until construction actually begins. Mr. Easterday's project update report could be included in the regular Board meeting. Construction invoices could be presented to the Finance Committee for approval. This item will be tabled to the next Board meeting for consideration. Director Parks still would like to know what plan B is if the FEMA grant funding fails.
- 5. December Committee Meeting Dates:** Due to the upcoming holidays, the December committee meetings need to be moved. After brief discussion, the Board opted to hold both Board Personnel & Policy and Finance Committee on December 30th. There will be no Building & Planning meeting in December.

I. DIRECTOR'S COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:

Director Elconin: Director Elconin appreciates the votes and is happy that the Board isn't changing.

Director Parks: Director Parks had no additional comments.

Director Blythe: Director Blythe wished everyone a Merry Christmas, and congratulations to Fred Clark on being voted Man of the Year.

Director Elliott: Director Elliott congratulated the three Board members that were re-elected and that it keeps the District on the right path. Merry Christmas and Happy New Year to all.

Director Clark: Director Clark feels like we have a great team and is happy that we are all together.

J. CLOSED SESSION: The Board and Legal Counsel went into closed session at 3:43pm.

- Existing Litigation – Benson/Lao v. KVHD
- Existing Litigation – Volkava v. KVHD
- Potential Litigation – Rostad v. KVHD
- Performance Evaluation: Chief Executive Officer

The board came out of closed session at 4:36pm.

K. CLOSED SESSION REPORT: The closed session report, the Board conducted the CEO performance evaluation. No action was taken, and no other items were discussed.

L. ADJOURNMENT: The meeting was adjourned at 4:37pm by Director Clark.

Approved by:

Ross Elliott, Secretary

Fred Clark, 1st Vice Chairman



**MINUTES FOR FINANCE COMMITTEE MEETING
ADMINISTRATIVE CONFERENCE ROOM
Wednesday, December 30, 2024 – 1:00pm**

A. CALLED TO ORDER: The meeting was called to order by Director Blythe at 1:01p.m.

PRESENT: John Blythe, Committee Chair (remotely)
Gene Parks, Committee Member
Tim McGlew, Chief Executive Officer
John Lovrich, Chief Financial Officer
Mark Gordon, Chief Nursing Officer
Cary Zuber, Chief Information Officer
Amy Smith, Controller
Sally Emery, Compliance Officer
Bob Easterday, Plant Operations Manager
Greg Davis, Director of Population Health
Katheryn Elconin, Board Member (did not participate)
Fred Clark, Board Member (did not participate)

B. CHANGES TO AGENDA: The agenda was approved as distributed.

C. APPROVAL OF MINUTES: The minutes of the November 27, 2024 meeting were approved as distributed.

D. PUBLIC COMMENT: No public comment.

E. FINANCIAL STATEMENT – November 2024:

Unaudited Financial Statements: Mr. Lovrich presented the unaudited financial statement for November. For the month, the District had a net surplus of \$109,231, leaving a YTD surplus of \$478,324. Mr. Lovrich also reported that they are still working on the audit, which will involve some reclassifications that should have a positive impact on the bottom line. Hoping to have the audit completed by the next meeting and have the auditor present to the full Board in February. Mr. Lovrich and Mr. McGlew have a meeting with the 340B attorney next week to evaluate the program and see if we are maximizing our savings.

Narrative Summary:

Positive takeaways for the month:

- Long-term care revenue was over budget
- Net patient revenue was over budget
- Retail pharmacy revenue was over budget
- Expenses were down from the prior month

Negative takeaways for the month:

- Gross days in AR are still too high (94)
- Operating expenses were over budget
- Cash balances are down
- Outpatient and clinic revenue were under budget
- Inpatient revenue was under budget

Product Line Summary: Mr. Lovrich inquired as to how often the committee would like to see this report. The committee would like to continue to see this report on a monthly basis.

Local Vendor Aging Report: The Local Vendor Aging Report was presented by Ms. Smith. As of 12/19/24, the balance was \$48,775.01, with none over 30 days.

F. OLD BUSINESS: None

G. NEW BUSINESS:

1. Contract Review/Renewal Summary:

Amy Smith, Controller

- Activity Connection – Activity Program for SNF Residents
- ADT Security – Thrift Store
- AHT ePrescribe – SNF ePrescribing
- Care Fusion (BD) – Pharmacy Pyxis System
- Google YouTube Music – SNF Residents
- JWT & Associates – CPA Annual Audit
- KC Public Health EMS – Surge Capacity Resources Grant
- Lake Isabella Storage – Storage Units
- Linde Gas and Equipment – O2 Cylinders
- Merlin On Demand Transmitters – Abbott ER Dept.
- Nanosonics – Trophon Extended Service Agreement
- Oxley Pest Control – Pest Control
- Reis RxCare Consulting – SNF Consultant Pharmacist
- Sparkle – Mats/Uniforms
- Stericycle – Waste Disposal

Mr. Zuber stated that item C (AHT ePrescribe) went away with the transition to Point, Click, Care in the SNF so this agreement can be removed from the list. The remaining contracts were reviewed, discussed, and approved by this committee and will be placed on the Board consent agenda for full Board consideration.

2. Construction Invoices: The construction invoices were presented by Bob Easterday, Plant Operations Manager.

- Greenbough Design – Inv.#937 – Seismic Upgrade
- Soils Engineering – Inv.#37504 – Emergency Generator
- Soils Engineering – Inv.#37505 – Boiler/Chiller Upgrade
- RED Inc. Architects – Inv.#6934 – Boiler 2 Replacement
- JTS Construction – Appl. #7 – Boiler Replacement
- JTS Construction – Appl. #8 – Boiler Replacement
- JTS Construction – Appl. #13 – Emergency Generator
- JTS Construction – Appl. #14 – Emergency Generator

The construction invoices were reviewed and discussed. The committee approved the invoices and they will be forwarded to the Board of Directors consent agenda for full Board consideration.

H. ADJOURNMENT: The meeting was adjourned at 1:47pm.

Submitted by:

Heidi Sage, Executive Assistant

Approved By:

John Blythe, Treasurer



Unaudited Financial Statements

for

Five Months Ending November 30, 2024

Certification Statement:

To the best of my knowledge, I certify for the hospital that the attached financial statements do not contain any untrue statement of a material fact or omit to state a material fact that would make the financial statements misleading. I further certify that the financial statements present in all material respects the financial condition and results of operation of the hospital and all related organizations reported herein.

Certified by:

Amy Smith
Controller

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**KERN VALLEY HEALTHCARE DISTRICT
LAKE ISABELLA, CALIFORNIA
Five Months Ending November 30, 2024**

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Patient Statistics

**KERN VALLEY HEALTHCARE DISTRICT
LAKE ISABELLA, CALIFORNIA
Five Months Ending November 30, 2024**

	Current Month				STATISTICS	Year-To-Date			
	Actual 11/30/24	Budget 11/30/24	Positive/ (Negative) Variance	Prior Year 11/30/23		Actual 11/30/24	Budget 11/30/24	Positive/ (Negative) Variance	Prior Year 11/30/23
Discharges									
[1]	18	29	(11)	24	Acute	124	146	(22)	116
[2]	1	2	(1)	1	Swing Beds	13	11	2	10
[3]	0	0	0	0	Psychiatric/Rehab	0	0	0	0
[4]	0	0	0	0	Respite	0	0	0	0
[5]	19	31	(12)	25	Total Adult Discharges	137	157	(20)	126
[6]	0	0	0	0	Newborn	0	0	0	0
[7]	19	31	(12)	25	Total Discharges	137	157	(20)	126
Patient Days:									
[8]	76	95	(19)	123	Acute	418	484	(66)	488
[9]	24	44	(20)	45	Swing Beds	229	226	3	105
[10]	0	0	0	0	Psychiatric/Rehab	0	0	0	0
[11]	0	0	0	0	Respite	0	0	0	0
[12]	100	139	(39)	168	Total Adult Patient Days	647	710	(63)	593
[13]	0	0	0	0	Newborn	0	0	0	0
[14]	100	139	(39)	168	Total Patient Days	647	710	(63)	593
Average Length of Stay (ALOS)									
[15]	4.2	3.3	(0.9)	5.1	Acute	3.37	3.3	(0.1)	4.2
[16]	24.0	20.6	(3.4)	45.0	Swing Bed	17.6	20.7	3.1	10.5
[17]	0.0	0.0	0.0	0.0	Psychiatric/Rehab	0.0	0.0	0.0	0.0
[18]	5.3	4.5	(0.8)	6.7	Total Adult ALOS	4.7	4.5	(0.2)	4.7
[19]	0.0	0.0	0.0	0.0	Newborn ALOS	0.0	0.0	0.0	0.0
[1]									
Average Daily Census (ADC)									
[20]	2.5	3.2	(0.6)	4.1	Acute	2.7	3.2	(0.4)	3.2
[21]	0.8	1.5	(0.7)	1.5	Swing Beds	1.5	1.5	0.0	0.7
[22]	0.0	0.0	0.0	0.0	All Other Adult	0.0	0.0	0.0	0.0
[23]	3.3	4.6	(1.3)	5.6	Total Adult ADC	4.2	4.6	(0.4)	3.9
[24]	0.0	0.0	0.0	0.0	Newborn	0.0	0.0	0.0	0.0
[1]									
Long Term Care:									
[25]	1,425	1,417	8	1,253	SNF/ECF Resident Days	7,133	7,144	(11)	6,159
[26]	0	2	(2)	2	SNF/ECF Resident Discharges	15	13	2	11
[27]	0	0	0	0	CBRF/Assisted Living Days	0	0	0	0
[28]	47.5	47.2	0.3	41.8	Average Daily Census	46.6	46.7	(0.1)	40.3
[1]									
Emergency Room Statistics									
[29]	17	25	(8)	22	ER Visits - Admitted	116	129	(13)	105
[30]	330	290	40	302	ER Visits - Discharged	1,862	1,480	382	1,520
[31]	277	344	(67)	290	ER - Urgent Care Visits	1,395	1,753	(358)	1,621
[32]	624	659	(35)	614	Total ER Visits	3,373	3,362	11	3,246
[33]	2.72%	3.86%	(1.14%)	3.58%	% of ER Visits Admitted	3.44%	3.83%	(0.39%)	3.24%
[34]	89.47%	88.71%	0.76%	91.67%	ER Admissions as a % of Total	93.55%	88.11%	5.44%	90.52%
[1]									
Outpatient Statistics:									
[35]	935	901	34	842	Total Outpatients Visits	4,908	4,595	313	4,776
[36]	14	24	(10)	15	Observation Bed Days	90	124	(34)	61
[37]	1,199	1,219	(20)	1,170	Clinic Visits - Primary Care	6,321	6,218	103	6,180
[38]	222	260	(38)	209	Clinic Visits - Specialty Clinics	1,208	1,331	(123)	1,076
[39]	0	0	0	0	IP Surgeries	0	0	0	2
[40]	0	11	(11)	2	OP Surgeries	0	55	(55)	11
[41]	0	0	0	0	Outpatient Scopes	0	0	0	0
[42]	4,871	3,465	1,406	3,000	Retail Pharmacy Scripts	23,836	17,469	6,367	13,871
[43]	0	11	(11)	13	Clinic Visits-Mobile Van	12	55	(43)	43
[1]									
Productivity Statistics:									
[44]	211.24	209.97	(1.27)	197.97	FTE's - Worked	210.49	210.42	(0.07)	202.24
[45]	234.03	239.06	(5.03)	222.20	FTE's - Paid	234.91	239.51	(4.60)	223.14
[46]	1.0987	1.1050	(0.0063)	1.1621	Case Mix Index -Medicare	1.0593	1.1050	(0.0457)	1.1114
[47]	1.0204	1.0277	(0.0073)	1.0645	Case Mix Index - All payers	1.0154	1.0277	(0.0123)	1.0523

KERN VALLEY HEALTHCARE DISTRICT

EXECUTIVE FINANCIAL SUMMARY

Five Months Ending November 30, 2024

BALANCE SHEET		
	11/30/2024	6/30/2024
ASSETS		
Current Assets	\$15,062,628	\$14,273,136
Assets Whose Use is Limited	11,364,144	12,104,069
Property, Plant and Equipment (Net)	10,559,312	10,252,129
Other Assets	687,148	687,148
Total Unrestricted Assets	37,673,232	37,316,482
Restricted Assets	0	0
Total Assets	\$37,673,232	\$37,316,482
LIABILITIES AND NET ASSETS		
Current Liabilities	\$6,147,647	\$6,117,783
Long-Term Debt	10,767,581	10,875,750
Other Long-Term Liabilities	6,543,286	6,277,132
Total Liabilities	23,458,515	23,270,665
Net Assets	14,214,717	14,045,817
Total Liabilities and Net Assets	\$37,673,232	\$37,316,482
STATEMENT OF REVENUE AND EXPENSES - YTD		
	ACTUAL	BUDGET
Revenue:		
Gross Patient Revenues	\$54,790,927	\$54,221,076
Deductions From Revenue	(38,359,968)	(39,373,582)
Net Patient Revenues	16,430,959	14,847,495
Other Operating Revenue	160,885	1,099,899
Total Operating Revenues	16,591,844	15,947,394
Expenses:		
Salaries, Benefits & Contract Labor	9,571,140	10,114,666
Purchased Services & Physician Fees	2,529,442	2,715,550
Supply Expenses	2,806,245	1,996,652
Other Operating Expenses	1,378,402	1,371,938
Bad Debt Expense	0	0
Depreciation & Interest Expense	313,554	304,378
Total Expenses	16,598,784	16,503,184
NET OPERATING SURPLUS	(6,939)	(555,790)
Non-Operating Revenue/(Expenses)	485,263	407,871
TOTAL NET SURPLUS	\$478,324	(\$147,919)
KEY STATISTICS AND RATIOS - YTD		
	ACTUAL	BUDGET
Total Acute Patient Days	418	484
Average Acute Length of Stay	3.4	3.3
Total Emergency Room Visits	3,373	3,362
Outpatient Visits	4,908	4,595
Total Surgeries	0	55
Total Worked FTE's	210.49	210.42
Total Paid FTE's	234.91	239.51
Productivity Index	1.0196	1.0000
EBITDA - YTD	1.16%	-2.48%
Current Ratio		
Days Expense in Accounts Payable	39.25	

Balance Sheet - Assets

**KERN VALLEY HEALTHCARE DISTRICT
LAKE ISABELLA, CALIFORNIA
Five Months Ending November 30, 2024**

		ASSETS				
[1]	Net to Gross AR %	41.7%	38.6%		25.2%	
[2]	CASH -ALL SOURCES	12,673,477	16,657,665	-3,984,188	21,805,912	
		Current Month 11/30/2024	Prior Month 10/31/2024	Positive/ (Negative) Variance	Percentage Variance	Prior YR. UNAUDITED 6/30/2024
Current Assets						
[3]	Cash and Cash Equivalents	\$2,360,287	\$5,416,669	(\$3,056,382)	-56.43%	\$10,859,687
[4]	Gross Patient Accounts Receivable	32,918,107	34,494,554	(1,576,446)	-4.57%	36,914,302
[5]	Less: Bad Debt and Allowance Reserves	(19,195,628)	(21,174,589)	1,978,961	9.35%	(27,598,770)
[6]	Net Patient Accounts Receivable	13,722,479	13,319,965	402,514	3.02%	9,315,532
[7]	Interest Receivable	0	0	0	0.00%	0
[8]	Other Receivables	3,647,136	(418,052)	4,065,189	-972.41%	(953,930)
[9]	Inventories	397,197	397,151	46	0.01%	387,086
[10]	Prepaid Expenses	619,069	673,342	(54,273)	-8.06%	348,302
[11]	Due From Third Party Payers	(5,683,540)	(5,683,540)	0	0.00%	(5,683,540)
[12]	Due From Affiliates/Related Organizations	0	0	0	0.00%	0
[13]	Other Current Assets	0	0	0	0.00%	0
[14]	Total Current Assets	15,062,628	13,705,534	1,357,094	9.90%	14,273,136
Assets Whose Use is Limited						
[15]	Auxillary Cash	514,547	504,232	10,315	2.05%	450,567
[16]	Investments -LAIF	262,073	262,073	0	0.00%	262,073
[17]	Debt Payment Fund	536,406	536,029	377	0.07%	707,277
[18]	UBS Funds	6,930,737	7,869,070	(938,333)	-11.92%	7,622,404
[19]	Cash Westamerica	52,599	52,598	1	0.00%	52,594
[20]	Project Fund	3,067,782	3,057,255	10,527	0.34%	3,009,154
[21]	Covid Stimulus Cash Assets	0	0	0	0.00%	0
[22]	Total Limited Use Assets	11,364,144	12,281,257	(917,113)	-7.47%	12,104,069
Property, Plant, and Equipment						
[23]	Land and Land Improvements	383,800	383,800	0	0.00%	383,800
[24]	Building and Building Improvements	14,947,912	14,947,912	(0)	0.00%	14,930,002
[25]	Equipment	23,707,558	23,655,197	52,361	0.22%	23,542,659
[26]	Construction In Progress	5,753,567	5,733,170	20,397	0.36%	5,315,638
[27]	Capitalized Interest	0	0	0	0.00%	0
[28]	Gross Property, Plant, and Equipment	44,792,836	44,720,079	72,757	0.16%	44,172,099
[29]	Less: Accumulated Depreciation	(34,233,524)	(34,170,274)	(63,250)	-0.19%	(33,919,970)
[30]	Net Property, Plant, and Equipment	10,559,312	10,549,805	9,507	0.09%	10,252,129
Other Assets						
	Unamortized Loan Costs	0	0	0	0.00%	0
[31]	Assets Held for Future Use	0	0	0	0.00%	0
	Investments in Subsidiary/Affiliated Org.	0	0	0	0.00%	0
	Other	687,148	687,148	0	0.00%	687,148
[32]	Total Other Assets	687,148	687,148	0.00	0.00%	687,148
[33]	TOTAL UNRESTRICTED ASSETS	37,673,232	37,223,744	449,488	1.21%	37,316,482
Restricted Assets						
		0	0	0	0.00%	0
[34]	TOTAL ASSETS	\$37,673,232	\$37,223,744	\$449,488	1.21%	\$37,316,482

Balance Sheet - Liabilities and Net Assets

KERN VALLEY HEALTHCARE DISTRICT

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LAKE ISABELLA, CALIFORNIA

Five Months Ending November 30, 2024

	LIABILITIES AND FUND BALANCE				Prior Yr. AUDITED 6/30/2024
	Current Month 11/30/2024	Prior Month 10/31/2024	Positive/ (Negative) Variance	Percentage Variance	
Current Liabilities					
[1] Accounts Payable	2,120,249	1,910,224	(210,025)	-10.99%	1,479,091
[2] Notes and Loans Payable	0	0	0	0.00%	0
[3] Accrued Payroll	705,783	609,088	(96,695)	-15.88%	722,962
[4] Accrued Payroll Taxes	204,199	196,921	(7,278)	-3.70%	328,441
[5] Accrued Benefits	1,236,154	1,196,441	(39,714)	-3.32%	1,022,450
[6] Accrued Pension Expense (Current Portion)	(102,464)	(77,225)	25,238	-32.68%	36,760
[7] Other Accrued Expenses	359,539	401,699	42,160	10.50%	219,701
[8] Patient Refunds Payable	865,289	797,630	(67,659)	-8.48%	992,510
[9] Property Tax Payable	0	0	0	0.00%	0
[10] Due to Third Party Payers	232,791	267,905	35,114	13.11%	428,435
[11] Advances From Third Party Payers	0	0	0	0.00%	0
[12] Current Portion of LTD (Bonds/Mortgages)	446,000	446,000	0	0.00%	886,000
[13] Current Portion of LTD (Leases)	80,107	86,050	5,943	6.91%	1,433
[14] Other Current Liabilities	0	0	0	0.00%	0
Total Current Liabilities	6,147,647	5,834,732	(312,915)	-5.36%	6,117,783
Long Term Debt					
[15] Bonds/Mortgages Payable	9,610,000	9,610,000	0	0.00%	10,050,000
[16] Leases/Notes Payable	1,683,688	1,689,631	5,943	0.35%	1,713,183
[17] Less: Current Portion Of Long Term Debt	526,107	532,050	5,943	1.12%	887,433
Total Long Term Debt (Net of Current)	10,767,581	10,767,581	0	0.00%	10,875,750
Other Long Term Liabilities					
[18] Deferred Revenue	0	0	0	0.00%	0
[19] Accrued Pension Expense (Net of Current)	248,307	220,966	(27,342)	-12.37%	111,153
[20] Long Term Settlements	6,294,979	6,294,979	(0)	0.00%	6,165,979
Total Other Long Term Liabilities	6,543,286	6,515,945	(27,342)	-0.42%	6,277,132
[21] TOTAL LIABILITIES	23,458,515	23,118,258	(340,257)	-1.47%	23,270,665
Net Assets:					
[22] Unrestricted Fund Balance	13,882,876	13,882,876	0	0.00%	13,882,876
[23] Inter-Departmental Transfer (DSH)	0	0	0	0.00%	0
[24] Restricted Fund Balance	0	0	0	0.00%	0
[25] Net Revenue/(Expenses)	331,841	222,609	109,231	49.07%	162,941
[26] TOTAL NET ASSETS	14,214,717	14,105,485	(109,231)	-0.77%	14,045,817
[27] TOTAL LIABILITIES AND NET ASSETS	37,673,232	37,223,744	(449,488)	(\$0)	37,316,482

Statement of Revenue and Expense
KERN VALLEY HEALTHCARE DISTRICT
LAKE ISABELLA, CALIFORNIA
Five Months Ending November 30, 2024

	CURRENT MONTH				
	Actual 11/30/24	Budget 11/30/24	Positive (Negative) Variance	Percentage Variance	Prior Year 11/30/23
Gross Patient Revenue					
[1] Inpatient Revenue	988,923	1,250,744	(261,821)	-20.93%	1,580,169
[2] Clinic Revenue	1,450,778	1,543,837	(93,059)	-6.03%	1,173,595
[3] Outpatient Revenue	4,910,316	5,037,580	(127,263)	-2.53%	4,679,741
[4] Long Term Care Revenue	2,545,925	2,523,542	22,382	0.89%	2,154,117
[5] Retail Pharmacy Revenue	428,228	275,881	152,347	55.22%	259,898
[6] Total Gross Patient Revenue	<u>10,324,169</u>	<u>10,631,584</u>	<u>(307,415)</u>	<u>-2.89%</u>	<u>9,847,519</u>
Deductions From Revenue	68%	73%			70%
[7] Discounts and Allowances (incl IGTs)	(6,875,691)	(7,597,673)	721,982	9.50%	(6,890,257)
[8] Bad Debt Expense (Governmental Providers Only)	(148,462)	(121,808)	(26,653)	-21.88%	30,891
	0	0	0	0.00%	0
[9] Charity Care	0	(829)	829	100.00%	0
[10] Total Deductions From Revenue	<u>(7,024,153)</u>	<u>(7,720,310)</u>	<u>696,157</u>	<u>9.02%</u>	<u>(6,859,366)</u>
[11] Net Patient Revenue	<u>3,300,016</u>	<u>2,911,273</u>	<u>388,742</u>	<u>13.35%</u>	<u>2,988,153</u>
[12] Other Operating Rev (Incl HHS Stimulus)	18,404	274,975	(256,570)	-93.31%	145,346
[13] Total Operating Revenue	<u>3,318,420</u>	<u>3,186,248</u>	<u>132,172</u>	<u>4.15%</u>	<u>3,133,499</u>
Operating Expenses					
[14] Salaries and Wages	1,502,965	1,563,681	60,716	3.88%	1,415,811
[15] Fringe Benefits	303,150	303,498	348	0.11%	289,190
[16] Contract Labor	121,450	116,088	(5,362)	-4.62%	58,059
[17] Professional & Physician Fees	361,950	357,685	(4,265)	-1.19%	318,769
[18] Purchased Services	135,518	174,776	39,258	22.46%	138,815
[19] Supply Expense	549,141	391,500	(157,640)	-40.27%	434,541
[20] Utilities	61,188	76,245	15,057	19.75%	75,957
[21] Repairs and Maintenance	6,771	8,664	1,892	21.84%	3,195
[22] Insurance Expense	66,818	69,670	2,852	4.09%	63,059
[23] All Other Operating Expenses	92,438	88,663	(3,775)	-4.26%	86,219
[24] Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
[25] Leases and Rentals	33,070	25,766	(7,304)	-28.35%	27,106
[26] Depreciation and Amortization	63,250	59,682	(3,568)	-5.98%	59,838
[27] Interest Expense (Non-Governmental Providers)	0	0.00	0	0.00%	0
[28] Total Operating Expenses	<u>3,297,709</u>	<u>3,235,918</u>	<u>(61,791)</u>	<u>-1.91%</u>	<u>2,970,558</u>
Net Operating Surplus/(Loss)	<u>20,711</u>	<u>(49,670)</u>	<u>70,381</u>	<u>-141.70%</u>	<u>162,941</u>
Non-Operating Revenue:					
[29] Contributions/Grants/PPP/ERC	0	0	0	0.00%	0
[30] Investment Income	72,573	77,476	(4,903)	-6.33%	75,763
[31] Income Derived from Property Taxes	27,974	27,591	383	1.39%	27,974
[32] Interest Expense (Governmental Providers Only)	(22,342)	(28,321)	(5,980)	21.11%	(25,665)
[33] Other Non-Operating Revenue/(Expenses)	10,315	3,230	7,086	219.40%	5,225
[34] Total Non Operating Revenue/(Expense)	<u>88,520</u>	<u>79,975</u>	<u>8,546</u>	<u>10.69%</u>	<u>83,297</u>
Total Net Surplus/(Loss)	<u>109,231</u>	<u>30,305</u>	<u>78,927</u>	<u>260.45%</u>	<u>246,237</u>
[35] Operating Margin	<u>0.62%</u>	<u>-1.56%</u>			<u>5.20%</u>
[36] Total Profit Margin	<u>3.29%</u>	<u>0.95%</u>			<u>7.86%</u>
[37] EBITDA	<u>1.86%</u>	<u>-0.57%</u>			<u>6.29%</u>
[38] Cash Flow Margin	<u>5.87%</u>	<u>3.71%</u>			<u>10.59%</u>

Statement of Revenue and Expense
KERN VALLEY HEALTHCARE DISTRICT
LAKE ISABELLA, CALIFORNIA
Five Months Ending November 30, 2024

	YEAR-TO-DATE				
	Actual 11/30/24	Budget 11/30/24	Positive (Negative) Variance	Percentage Variance	Prior Year 11/30/23
Gross Patient Revenue					
[1] Inpatient Revenue	\$5,488,835	\$6,378,795	(\$889,960)	-13.95%	\$5,894,115
[2] Clinic Revenue	7,591,926	7,873,567	(281,641)	-3.58%	6,816,400
[3] Outpatient Revenue	26,842,732	25,691,656	1,151,077	4.48%	24,167,580
[4] Long Term Care Revenue	12,760,191	12,870,065	(109,874)	-0.85%	10,627,238
[5] Retail Pharmacy Revenue	2,107,243	1,406,994	700,249	49.77%	1,201,693
[6] Total Gross Patient Revenue	<u>54,790,927</u>	<u>54,221,076</u>	<u>569,850</u>	<u>1.05%</u>	<u>48,707,026</u>
Deductions From Revenue	70%	73%			69%
[7] Discounts and Allowances (incl IGTs)	(37,616,206)	(38,748,133)	1,131,928	2.92%	(33,428,043)
[8] Bad Debt Expense (Governmental Providers Only)	(743,762)	(621,223)	(122,539)	-19.73%	(366,779)
	0	0	0	0.00%	0
[9] Charity Care	0	(4,226)	4,226	100.00%	0
[10] Total Deductions From Revenue	<u>(38,359,968)</u>	<u>(39,373,582)</u>	<u>1,013,614</u>	<u>2.57%</u>	<u>(33,794,822)</u>
[11] Net Patient Revenue	<u>16,430,959</u>	<u>14,847,495</u>	<u>1,583,465</u>	<u>10.66%</u>	<u>14,912,204</u>
[12] Other Operating Rev (Incl HHS Stimulus)	<u>160,885</u>	<u>1,099,899</u>	<u>(939,014)</u>	<u>-85.37%</u>	<u>747,207</u>
[13] Total Operating Revenue	<u>16,591,844</u>	<u>15,947,394</u>	<u>644,450</u>	<u>4.04%</u>	<u>15,659,411</u>
Operating Expenses					
[14] Salaries and Wages	7,553,315	7,974,775	421,459	5.28%	7,616,544
[15] Fringe Benefits	1,490,366	1,547,840	57,474	3.71%	1,479,613
[16] Contract Labor	527,459	592,050	64,591	10.91%	581,212
[17] Professional & Physician Fees	1,786,780	1,824,191	37,411	2.05%	1,605,598
[18] Purchased Services	742,662	891,359	148,697	16.68%	793,566
[19] Supply Expense	2,806,245	1,996,652	(809,593)	-40.55%	1,919,901
[20] Utilities	403,216	388,849	(14,367)	-3.69%	371,139
[21] Repairs and Maintenance	35,744	44,184	8,441	19.10%	45,652
[22] Insurance Expense	377,295	355,319	(21,976)	-6.18%	339,485
[23] All Other Operating Expenses	414,473	452,182	37,709	8.34%	416,469
[24] Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
[25] Leases and Rentals	147,674	131,404	(16,270)	-12.38%	138,640
[26] Depreciation and Amortization	313,554	304,378	(9,176)	-3.01%	298,336
[27] Interest Expense (Non-Governmental Providers)	0	0.00	0	0.00%	0
[28] Total Operating Expenses	<u>16,598,784</u>	<u>16,503,184</u>	<u>(95,600)</u>	<u>-0.58%</u>	<u>15,606,155</u>
Net Operating Surplus/(Loss)	(6,939)	(555,790)	548,850	-98.75%	53,256
Non-Operating Revenue:					
[29] Contributions/Grants/PPP/ERC	13,312	0	13,312	0.00%	0
[30] Investment Income	394,978	395,126	(147)	-0.04%	413,908
[31] Income Derived from Property Taxes	139,871	140,713	(843)	-0.60%	139,871
[32] Interest Expense (Governmental Providers Only)	(113,848)	(144,439)	30,591	-21.18%	(126,805)
[33] Other Non-Operating Revenue/(Expenses)	50,951	16,471	34,480	209.34%	24,015
[34] Total Non Operating Revenue/(Expense)	<u>485,263</u>	<u>407,871</u>	<u>77,393</u>	<u>18.97%</u>	<u>450,989</u>
Total Net Surplus/(Loss)	\$478,324	(\$147,919)	\$626,243	-423.37%	\$504,245
	ACTUAL YTD	BUD YTD	ACT FYE 24	PROJ FYE 25	Prior YTD
[35] Operating Margin	-0.04%	-3.49%			0.34%
[36] Total Profit Margin	2.88%	-0.93%			3.22%
[37] EBITDA	1.16%	-2.48%			1.44%
[38] Cash Flow Margin	5.46%	1.89%			5.94%

Statement of Revenue and Expense - 13 Month Trend

KERN VALLEY HEALTHCARE DISTRICT
LAKE ISABELLA, CALIFORNIA

	30	31	30	31	31	30	31	29	31
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
	11/30/24	10/31/24	09/30/24	08/31/24	07/31/24	06/30/24	05/31/24	04/30/24	03/31/24
Gross Patient Revenue									
[1] Inpatient Revenue	988,923	1,270,022	\$1,036,009	\$1,141,085	\$1,052,797	\$1,249,075	\$1,297,905	\$1,294,057	\$971,053
[2] Clinic Revenue	1,450,778	1,507,298	1,435,735	1,662,901	1,535,213	1,365,111	1,355,357	1,355,753	1,259,333
[3] Outpatient Revenue	4,910,316	5,196,913	5,140,305	5,972,852	5,622,346	5,307,292	4,927,674	4,893,183	4,602,258
[4] Long Term Care Revenue	2,545,925	2,941,872	2,110,792	2,601,232	2,560,370	2,385,633	2,451,627	2,287,815	2,374,313
[5] Retail Pharmacy Revenue	428,228	471,467	448,086	420,392	339,070	257,065	265,184	255,728	208,392
[6] Total Gross Patient Revenue	10,324,169	11,387,573	10,170,927	11,798,462	11,109,796	10,564,176	10,297,747	10,086,535	9,415,349
Deductions From Revenue									
[7] Discounts and Allowances (incl IGTs)	68% (6,875,691)	70% (7,866,012)	70% (7,026,774)	72% (8,340,866)	70% (7,506,862)	70% (7,142,408)	75% (7,483,483)	72% (7,174,870)	68% (6,328,445)
[8] Bad Debt Expense (Governmental Providers Only)	(148,462)	(125,840)	(130,120)	(112,199)	(227,141)	(227,228)	(209,894)	(64,394)	(104,509)
[7B] Medi-Cal Deductions due to IGTs	0	0	0	0	0	0	0	0	0
[9] Charity Care	0	0	0	0	0	0	0	0	0
[10] Total Deductions From Revenue	(7,024,153)	(7,991,852)	(7,156,895)	(8,453,065)	(7,734,003)	(7,369,636)	(7,693,377)	(7,239,264)	(6,432,954)
[11] Net Patient Revenue	3,300,016	3,395,721	3,014,032	3,345,397	3,375,793	3,194,540	2,604,369	2,847,271	2,982,395
[12] Other Operating Rev (Incl HHS Stimulus)	18,404	50,999	38,944	27,916	24,621	14,910	190,877	145,606	140,995
[13] Total Operating Revenue	3,318,420	3,446,720	3,052,977	3,373,313	3,400,414	3,209,450	2,795,247	2,992,878	3,123,390
Operating Expenses									
[14] Salaries and Wages	1,502,965	1,522,753	1,466,275	1,511,053	1,550,270	1,463,109	1,387,422	1,377,775	1,462,315
[15] Fringe Benefits	303,150	305,569	307,619	317,239	256,789	294,380	407,561	388,884	403,368
[16] Contract Labor	121,450	91,485	93,817	107,531	113,177	61,937	87,689	92,822	120,384
[17] Professional & Physician Fees	361,950	361,819	361,856	348,842	352,314	344,024	339,533	337,652	372,298
[18] Purchased Services	135,518	195,948	153,417	122,262	135,516	152,080	157,377	163,657	155,714
[19] Supply Expense	549,141	610,698	501,058	619,942	525,406	420,270	417,901	406,514	379,002
[20] Utilities	61,188	82,582	72,185	106,849	80,412	69,192	45,319	72,223	88,842
[21] Repairs and Maintenance	6,771	13,906	3,278	1,970	9,818	11,992	5,881	12,796	5,398
[22] Insurance Expense	66,818	74,824	66,818	66,818	102,017	63,059	20,539	97,514	63,059
[23] All Other Operating Expenses	92,438	73,727	97,345	70,425	80,537	98,980	71,179	89,455	94,471
[24] Bad Debt Expense (Non-Governmental Providers)	0	0	0	0	0	0	0	0	0
[25] Leases and Rentals	33,070	35,178	30,572	24,400	24,455	24,964	24,101	25,175	23,428
[26] Depreciation and Amortization	63,250	62,882	62,487	62,437	62,498	62,951	61,262	61,204	61,204
[27] Interest Expense (Non-Governmental Providers)	0	0	0	0	0	0	0	0	0
[28] Total Operating Expenses	3,297,709	3,431,371	3,216,728	3,359,768	3,293,208	3,066,937	3,025,764	3,125,671	3,229,482
Net Operating Surplus/(Loss)	20,711	15,350	(163,751.23)	13,545	107,206	142,513	(230,517)	(132,794)	(106,093)
Non-Operating Revenue:									
[29] Contributions/Grants/PPP/ERC	0	0	0.00	13,312	0	0	0	0	0
[30] Investment Income	72,573	75,310	74,289	76,545	96,261	77,287	74,816	75,400	72,999
[31] Income Derived from Property Taxes	27,974	27,974	27,974	27,974	27,974	27,974	27,974	27,974	27,974
[32] Interest Expense (Governmental Providers Only)	(22,342)	(22,821)	(22,492)	(22,476)	(23,717)	(31,982)	(25,499)	(24,682)	(26,885)
[33] Other Non-Operating Revenue/(Expenses)	10,315	9,862	9,373	11,884	9,516	11,231	30,745	17,178	9,625
[34] Total Non Operating Revenue/(Expense)	88,520	90,326	89,144	107,239	110,034	84,510	108,036	95,869	83,713
Total Net Surplus/(Loss)	109,231	105,676	(74,607)	\$120,784	\$217,240	\$227,023	(\$122,481)	(\$36,924)	(\$22,379)
[35] Operating Margin	0.62%	0.45%	-5.36%	0.40%	3.15%	4.44%	-8.25%	-4.44%	-3.40%
[36] Total Profit Margin	3.29%	3.07%	-2.44%	3.58%	6.39%	7.07%	-4.38%	-1.23%	-0.72%
[37] EBITDA	1.86%	1.61%	-4.05%	1.59%	4.29%	5.41%	-6.97%	-3.22%	-2.30%
[38] Cash Flow Margin	5.87%	5.55%	0.34%	6.10%	8.92%	10.03%	-1.28%	1.64%	2.10%

Statement of Revenue and Expense - 13 Month

KERN VALLEY HEALTHCARE DISTRICT

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LAKE ISABELLA, CALIFORNIA

	31	30	31	30
	Actual	Actual	Actual	Actual
	02/29/24	01/31/24	12/31/23	11/30/23
Gross Patient Revenue				
[1] Inpatient Revenue	\$1,482,977	\$1,375,648	\$1,463,547	\$1,580,169
[2] Clinic Revenue	1,421,259	1,388,249	1,333,012	1,173,595
[3] Outpatient Revenue	4,763,371	5,216,930	4,683,957	4,679,741
[4] Long Term Care Revenue	2,226,946	2,302,552	2,276,709	2,154,117
[5] Retail Pharmacy Revenue	241,659	242,305	245,098	259,898
[6] Total Gross Patient Revenue	10,136,212	10,525,684	10,002,323	9,847,519
Deductions From Revenue				
[7] Discounts and Allowances (incl IGTs)	155% (15,492,735)	-2% 182,230	72% (7,054,204)	70% (6,890,257)
[8] Bad Debt Expense (Governmental Providers Only)	(260,968)	4,408	(132,096)	30,891
[7B] Medi-Cal Deductions due to IGTs	0	0	0	0
[9] Charity Care	0	0	0	0
[10] Total Deductions From Revenue	(15,753,703)	186,638	(7,186,300)	(6,859,366)
[11] Net Patient Revenue	(5,617,491)	10,712,321	2,816,023	2,988,153
[12] Other Operating Rev (Incl HHS Stimulus)	101,461	33,417	149,024	145,346
[13] Total Operating Revenue	(5,516,030)	10,745,739	2,965,047	3,133,499
Operating Expenses				
[14] Salaries and Wages	1,399,965	1,482,609	1,356,084	1,415,811
[15] Fringe Benefits	392,575	388,405	316,171	289,190
[16] Contract Labor	72,640	68,338	59,033	58,059
[17] Professional & Physician Fees	320,017	345,548	326,134	318,769
[18] Purchased Services	155,832	140,033	176,795	138,815
[19] Supply Expense	324,261	384,775	347,236	434,541
[20] Utilities	74,833	70,327	71,330	75,957
[21] Repairs and Maintenance	1,738	18,723	13,822	3,195
[22] Insurance Expense	63,059	97,514	63,059	63,059
[23] All Other Operating Expenses	77,579	74,752	73,328	86,219
[24] Bad Debt Expense (Non-Governmental Providers)	0	0	0	0
[25] Leases and Rentals	24,015	29,226	23,785	27,106
[26] Depreciation and Amortization	60,410	59,752	59,719	59,838
[27] Interest Expense (Non-Governmental Providers)	0	0	0	0
[28] Total Operating Expenses	2,966,924	3,160,003	2,886,496	2,970,558
Net Operating Surplus/(Loss)	(8,482,955)	7,585,736	78,551	162,941
Non-Operating Revenue:				
[29] Contributions/Grants/PPP/ERC	0	0	0	0
[30] Investment Income	77,037	76,035	75,137	75,763
[31] Income Derived from Property Taxes	27,974	27,974	27,974	27,974
[32] Interest Expense (Governmental Providers Only)	(28,134)	(27,481)	(36,640)	(25,665)
[33] Other Non-Operating Revenue/(Expenses)	(71,268)	11,536	5,900	5,225
[34] Total Non Operating Revenue/(Expense)	5,609	88,063	72,371	83,297
Total Net Surplus/(Loss)	(\$8,477,346)	\$7,673,799	\$150,922	\$246,237
[35] Operating Margin	153.79%	70.59%	2.65%	5.20%
[36] Total Profit Margin	153.69%	71.41%	5.09%	7.86%
[37] EBITDA	153.20%	70.89%	3.43%	6.29%
[38] Cash Flow Margin	152.08%	72.22%	8.34%	10.59%

Statement of Cash Flows

KERN VALLEY HEALTHCARE DISTRICT LAKE ISABELLA, CALIFORNIA Five Months Ending November 30, 2024

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	CASH FLOW	
	Current Month 11/30/2024	Current Year-To-Date 11/30/2024
CASH FLOWS FROM OPERATING ACTIVITIES:		
[1] Net Income (Loss)	109,231	478,324
[2] Adjustments to Reconcile Net Income to Net Cash		
[3] Provided by Operating Activities:		
[4] Depreciation	63,250	313,554
[5] (Increase)/Decrease in Net Patient Accounts Receivable	(402,514)	(4,406,948)
[6] (Increase)/Decrease in Other Receivables	(4,065,189)	(4,910,493)
[7] (Increase)/Decrease in Inventories	(46)	(10,111)
[8] (Increase)/Decrease in Pre-Paid Expenses	54,273	(270,767)
[9] (Increase)/Decrease in Other Current Assets	0	0
[10] Increase/(Decrease) in Accounts Payable	210,025	641,158
[11] Increase/(Decrease) in Notes and Loans Payable	0	0
[12] Increase/(Decrease) in Accrued Payroll and Benefits	118,448	(66,940)
[13] Increase/(Decrease) in Accrued Expenses	(42,160)	139,838
[14] Increase/(Decrease) in Patient Refunds Payable	67,659	(127,222)
[15] Increase/(Decrease) in Third Party Advances/Liabilities	(35,114)	(195,643)
[16] Increase/(Decrease) in Other Current Liabilities	0	0
[17] Net Cash Provided by Operating Activities:	(3,922,137)	(8,415,251)
CASH FLOWS FROM INVESTING ACTIVITIES:		
[18] Purchase of Property, Plant and Equipment	(72,757)	(620,737)
[19] (Increase)/Decrease in Limited Use Cash and Investments	(10,315)	(63,980)
[20] (Increase)/Decrease in Other Limited Use Assets	927,429	803,906
[21] (Increase)/Decrease in Other Assets	0	0
[22] Net Cash Used by Investing Activities	844,356	119,188
CASH FLOWS FROM FINANCING ACTIVITIES:		
[23] Increase/(Decrease) in Bond/Mortgage Debt	0	(440,000)
[24] Increase/(Decrease) in Capital Lease Debt	(5,943)	(29,495)
[25] Increase/(Decrease) in Other Long Term Liabilities	27,342	266,155
[26] Net Cash Used for Financing Activities	21,399	(203,340)
(INCREASE)/DECREASE IN RESTRICTED ASSETS	0	0
[27] Net Increase/(Decrease) in Cash	(3,056,382)	(8,499,402)
[28] Cash, Beginning of Period	5,416,669	10,859,689
[29] Cash, End of Period	2,360,287	2,360,287

**Kern Valley Healthcare District
Financial Report**

For the month of November 2024 (5th month in FY 25)

Profit/Loss Summary

Net income in November was \$109,231, a 3.29% total profit margin, was \$78,927 above budget and \$137,006 lower than prior year November. YTD net income is \$485,263, a 2.88% total profit margin.

Net Patient Revenue- MTD positive-YTD Positive

Month-The Net patient Revenue in November was \$388,742 (13.35% above budget). The volume was lower in the acute areas where patient days were down (39 days below budget), Gross Inpatient Revenues were below budget (\$261,821). Skilled Nursing revenues decreased in November (\$395,947 below prior month) (days were down by 16). Outpatient revenues were \$127,263 under budget (2.53%). Retail Pharmacy revenue was 55.2% over budget for the month (prescriptions were 1,406 over budget, but 469 below prior month).

YTD-Net patient revenue was \$1,583,465(10.66%) over budget, primarily due to ER, outpatient and retail pharmacy gross revenue being over budget.

Operating Expenses- MTD Negative YTD Negative

Month-Operating Expenses in November were \$61,791 (1.91%) above budget (unfavorable). Labor expenses were below budget in salaries and wages (\$61,064 below budget) and contract labor was \$5,362 above budget. Supply expense was over budget by \$157,640, primarily due to the increase in retail pharmacy drug expenses related to the increase in prescriptions filled.

YTD-Operating expenses were over budget YTD by \$95,600 primarily due to supply expense being over budget by \$809,593, primarily due to the increase in retail pharmacy drug expenses related to the increase in prescriptions filled.

Balance Sheet/Cash Flow

Patient cash collections in October were up from \$2,112,045 in October to \$2,497,291 in November. The Gross AR Days showed a decrease from 95 days last month to 94 days in November. Gross AR decreased by \$1,576,446 due primarily to a decrease in SNF AR. We are still reviewing all of the accounts to get the AR days down. Cash Balances (all sources) decreased to \$12,673,477 compared to \$16,657,665 in October due to KVHD making an IGT payment of over \$4,000,000.

The Accounts Payable balances increased by \$210,025 in November.

Concluding Summary

Positive takeaways for the month:

- 1) Long-term care revenue was over budget
- 2) Net patient revenue was over budget.
- 3) Retail pharmacy revenue was over budget.
- 4) Expenses were down from prior month.

Negative takeaways for the month:

- 1) Gross days in AR are still too high (94). They decreased by 1 in November.
- 2) Operating expenses were over budget.
- 3) Cash balances are down.
- 4) Outpatient and clinic revenue were under budget.
- 5) Inpatient revenue was under budget

Prepared by John Lovrich, CFO
December 24, 2024

Kern Valley Healthcare District		Finance Review - December 2024								
COMPANY	CONTRACT	DESCRIPTION	COST		TERMS	DEPARTMENT	MANAGER	Effective Date	Reminder Date	Next Review Due
ACTIVITY CONNECTION.COM	Subscription	Activity Programs for SNF Residents	\$ 625.95	Annual		Skilled Nursing	S.Markman	3/28/2022	12/28/2024	3/28/2025
ADT - THRIFT STORE	Service	Auxiliary Security Service	Paid by Auxiliary	Qrtly	Annual renewal 30 day written notice.	Plant Maintenance	R.Easterday	3/8/2013	12/8/2024	3/8/2025
CARE FUSION (BD)	Rental	Pharmacy Pyxis System	\$ 6,488.00	Monthly	30 day written notice.	Pharmacy	T.Tran	3/31/2021	12/31/2024	3/31/2025
GOOGLE YOUTUBE MUSIC	Subscription	SNF Residents	\$ 167.88	Annual	Annual subscription	IS	C.Zuber	3/14/2022	12/14/2024	3/14/2025
JWT & ASSOCIATES	Service	CPA Annual Audit	\$ 42,000.00	Annual	Travel and out of pocket expenses additional	Administration	J.Lovrich	3/6/2020	12/1/2024	3/1/2024
KERN COUNTY PUBLIC HEALTH SERVICES EMS	Emergency Response	Deployment of Emergency Response and Surge Capacity Resources Obtained Through			Agreement to purchase store then be reimbursed for emergency resources	Plant Maintenance	R.Easterday	3/9/2006	12/9/2024	3/9/2025
LAKE ISABELLA STORAGE	Rental	Storage Unit	\$ 75.00	each	30 day written notice.	Plant Maintenance	R.Easterday	3/31/1992	12/31/2024	3/31/2025
LINDE GAS AND EQUIPMENT	Service	O2 Cylinders	Various		Basic 5 year must provide 12 mo notice.	Plant Maintenance	R.Easterday	3/8/2007	12/8/2024	3/8/2025
MERLIN ON DEMAND TRANSMITTER	Agreement	Abbott - ER dept	No charge			Administration	T.McGlew	3/8/2024	12/8/2024	3/8/2025
NANOSONICS	Service	Trophon-Extended Service Agreement	\$ 8,460.00		6 year agreement	Radiology	S.Cline	3/1/2023	12/1/2024	3/1/2025
OXLEY PEST CONTROL	Service	Pest Control	\$ 250.00	Monthly	Continued until cancelled in writing.	Nutrition Services	T.Frieson	3/6/2023	12/6/2024	3/6/2025
REIS RxCARE CONSULTING	Service	SNF Consultant Pharmacist	\$26.00 per MRR \$150.00 hr meeting	Monthly	15 day written notice.	Retail Pharmacy	S.Rai	3/15/2023	12/15/2024	3/15/2025
SPARKLE	Supply	Mats/Uniforms	Various	Monthly	After term 5 yr renews for 1 year equal term certified mail at least 90 days prior to exp of current term.	Housekeeping	C.Williams			
STERICYCLE	Service	Waste Disposal	\$ 3150.00 +8.29 per ship	Monthly		Plant Maintenance	B.Easterday	4/1/2021	12/1/2024	12/1/2025

Kern Valley Healthcare District
Product Line Analysis Summary
Four Months Ended October 31, 2024

YTD 4 Mos.		Med Surg+Swing Days		SNF Days		ED Visits		Clinic Visits		Surgical Procedures		Outpatient Visits		PT & OT Sessions		Pharmacy Scripts		Adj Patient Days	
	Current	Budget	Current	Budget	Current	Budget	Current	Budget	Current	Budget	Current	Budget	Current	Budget	Current	Budget	Current	Budget	
Volume:																			
Total Utilization	547	571	5,708	5,728	2,749	2,703	6,108	6,070	-	44	3,973	3,694	5,634	6,149	18,965	7,026	12,648	12,737	
Gross Revenue:																			
Total Gross Revenue	4,499,911	5,047,073	10,214,266	10,234,365	8,646,031	8,263,221	2,422,468	2,557,082	54,219	115,456	15,643,588	15,201,796	1,307,260	1,051,648	1,679,015	1,118,852	44,466,758	43,589,493	
Discounts & Allowances:																			
Total Deductions	2,506,450	2,816,771	7,553,450	7,568,313	5,434,030	5,252,103	1,699,846	1,842,889	48,743	103,795	12,990,219	13,200,557	987,896	790,524	115,180	78,320	31,335,815	31,653,272	
Deductions %	55.70%	55.81%	73.95%	73.95%	62.85%	63.56%	70.17%	72.07%	89.90%	89.90%	83.04%	86.84%	75.57%	75.17%	6.86%	7.00%	70.47%	72.62%	
Net Revenue	1,993,461	2,230,302	2,660,816	2,666,052	3,212,001	3,011,118	722,622	714,193	5,476	11,661	2,653,369	2,001,239	319,364	261,124	1,563,835	1,040,532	13,130,943	11,936,221	
Direct Expenses:																			
Labor & Fees	961,511	1,003,887	1,037,848	1,055,676	1,265,372	1,374,001	941,953	923,350	408	12,681	2,859,410	3,113,087	272,848	267,092	304,225	381,623	7,643,575	8,131,397	
Supplies	259,682	268,527	73,621	48,870	24,818	21,302	21,944	13,073	3,742	3,285	515,052	520,737	13,080	12,131	1,345,165	717,227	2,257,104	1,605,152	
Other	274,552	265,123	36,024	27,225	39,624	38,611	68,445	57,356	8,772	39,405	8,772	39,405	2,943	606	34,636	131,262	464,996	559,588	
Total Direct Expenses	1,495,745	1,537,537	1,147,493	1,131,771	1,329,814	1,433,914	1,032,342	993,779	12,922	55,371	3,374,462	3,633,824	288,871	279,829	1,684,026	1,230,112	10,365,675	10,296,137	
Gross Profit	497,716	692,765	1,513,323	1,534,281	1,882,187	1,577,204	(309,720)	(279,586)	(7,446)	(43,710)	(721,093)	(1,632,585)	30,493	(18,705)	(120,191)	(189,580)	2,765,268	1,640,084	
Gross Margin	11.06%	13.73%	14.82%	14.99%	21.77%	19.09%	-12.79%	-10.93%	-13.73%	-37.86%	-4.61%	-10.74%	2.33%	-1.78%	-7.16%	-16.94%	6.22%	3.76%	
Overhead Expenses:																			
Total Overhead Expenses	297,054	344,016	658,413	689,202	570,754	587,096	161,862	172,199	3,579	7,870	1,045,255	1,023,718	86,297	71,682	112,186	75,346	2,935,400	2,971,128	
Total Expenses	1,792,799	1,881,553	1,805,906	1,820,973	1,900,568	2,021,010	1,194,204	1,165,978	16,501	63,241	4,419,717	4,657,542	375,168	351,511	1,796,212	1,305,458	13,301,075	13,267,265	
Net Profit FY 25	200,661	348,748	854,910	845,079	1,311,433	990,108	(471,581)	(451,785)	(11,025)	(51,580)	(1,766,348)	(2,656,303)	(55,804)	(90,387)	(232,378)	(264,925)	(170,132)	(1,331,044)	
Net Margin	4.46%	6.91%	8.37%	8.26%	15.17%	11.98%	-19.47%	-17.67%	-20.33%	-44.67%	-11.29%	-17.47%	-4.27%	-8.59%	-13.84%	-23.68%	-0.38%	-3.05%	
Cost Per Unit YTD	3,277.51	3,295.19	316.38	317.91	691.37	747.69	195.51	192.09	#DIV/0!	1,437.29	1,112.44	1,260.84	66.59	57.17	94.71	185.80	1,051.67	1,041.67	



**MINUTES FOR
BOARD PERSONNEL AND POLICY COMMITTEE
Monday, December 30, 2024 – 9:00 A.M.**

1. **CALL TO ORDER:** The meeting was called to order by Fred Clark, Committee Chair, at 9:00am in the Administrative Conference Room.

PRESENT: Fred Clark, Committee Chair
Ross Elliott, Committee Member
Tim McGlew, Chief Executive Officer
John Lovrich, Chief Financial Officer
Mark Gordon, Chief Nursing Officer
Cary Zuber, Chief Information Officer
Cassandra Coleman, Human Resources Manager
Heidi Sage, Executive Assistant
Katheryn Elconin, Board Member (did not participate)

2. **APPROVAL OF AGENDA:** The agenda was approved as distributed.

3. **APPROVAL OF MINUTES:** The minutes of the November 25, 2024 meeting were approved as distributed.

4. **REPORTS:**

A. Human Resources Report: The HR report for November 2024 was presented by Cassandra Coleman. Ms. Coleman stated there were no significant changes to report this month. There was also brief discussion about the terminations for the month.

B. FTE Report: The FTE reports for pay periods ending 11/16/24, 11/30/24 and 12/12/24 were reviewed and discussed. For PPE 11/16/24, the District was 7.58 FTEs under target based on actual volume. For PPE 11/30/24, the District was 15.16 FTEs under target based on actual volume. For PPE 12/14/24, the District was 10.54 FTEs under target based on actual volume. Mr. Lovrich commented that some of the targets seem a bit off and may need to be revised.

C. Chief Nursing Officer Report: Mr. Gordon reported that the District experienced an unprecedented event over the weekend where a staffing shortage caused the closure of the Emergency Department for 12 hours. Illness, along with suspected morale issues, left zero nurses available on Saturday night. Notification of the closure was sent out to the public via social media. There was discussion about the wording of the notification and the issues that caused. There was also discussion about the incident that occurred on Christmas day where the cafeteria ran out of food minutes into the lunch period, leaving most staff working without lunch for the day. This incident is being investigated but has had a significant negative impact on staff morale. Mr. Zuber suggested that Mr. McGlew issue a public apology to the staff for the free luncheon debacle that occurred on Christmas. Director Elliott requested that Mr. McGlew put out that apology letter today. Mr. McGlew stated he will also be meeting with the nurses to hear their concerns.

D. Chief Executive Officer Report: Mr. McGlew reported that he had a very good call with the VA last week and basically we are covered to see VA patients as part of the TriWest agreement. The District is currently working on parity adjustments. Hoping to have the adjustments completed in the next week or so. Mr. McGlew reported that last Friday he picked up a check from Kern Health Systems for \$6.5million for the 2023 Rate Range adjustment.

5. POLICY/PROCEDURES FOR REVIEW:

Manuals: None

Policies:

Human Resources:

- Paid Time Off Approved – Will place on consent agenda
- Absence and Tardiness Needs changes – Return to manager
- Salary Advance Approved – Will place on consent agenda

Materials Management:

- Printing and Duplicating Approved – Will place on consent agenda
- Printing and Duplicating Supplies Approved – Will place on consent agenda
- Substitution Approved – Will place on consent agenda

Information Systems:

- Contingency Operations Approved – Will place on consent agenda
- Emergency Mode of Operations Approved – Will place on consent agenda

Nursing:

- Stroke Alert Activation Approved – Will place on consent agenda
- Wound Documentation Approved – Will place on consent agenda

Respiratory Therapy:

- Intubation Approved – Will place on consent agenda

Pharmacy:

- Protocol – Amiodarone Administration Approved – Will place on consent agenda

Mesa Clinical Pharmacy:

- Return to Stock Approved – Will place on consent agenda
- Hours of Operation Approved – Will place on consent agenda
- Discount for OTC Items for Employees Needs review – Return to manager
- Drug Supply Chain Approved – Will place on consent agenda

Medical Staff:

- Allocation of Resources During PH Emergency Needs changes – Return to manager

Policy Tracking Form: The tracking forms for both clinical and non-clinical policies were briefly reviewed.

6. OLD BUSINESS:

A. Review of Evaluation Tracking Form: The evaluation tracking form was briefly reviewed and discussed.

7. NEW BUSINESS:

A. Termination Trending Detail: Ms. Coleman briefly reviewed the voluntary and involuntary terminations from November during the Human Resources Report. Director Elliott expressed his concern about termination trends, particularly in certain departments like Skilled Nursing. Director Elliott suggested a termination policy stating the department managers do not have the authority to terminate an employee and must include the CEO in the process. There was discussion about the issues this may cause with the Skelly appeal process. Mr. McGlew stated that all terminations are supposed to go through legal counsel as well. Mr. McGlew stated he will bring back a policy in the next month or two for review.

B. Nectar Usage Report: Mr. Zuber updated the committee on Nectar Usage for the last 30 days. There was a big dip in November, but that seems to have corrected itself in December.

C. Job Description – IT Systems Technician II: Mr. Zuber stated this job description is to add a tiered structure to allow additional duties and compensation to those who are performing above

the basic systems tech position. After brief discussion, the job description was approved by this committee and will be placed on the Board of Directors consent agenda for full Board consideration.

D. Succession Planning Discussion: Due to time constraints, this item was not discussed but will remain an ongoing agenda item.

8. ADJOURNMENT: The meeting was adjourned at 10:30am.

Submitted by: _____
Heidi Sage, Executive Assistant

Approved by: _____
Fred Clark, Committee Chair

**Kern Valley Healthcare District
HUMAN RESOURCES REPORT
November 2024 – FY 24**

	Nov '24	Oct '24	Sep '24	Nov '23	
TOTAL NUMBER OF POSITIONS:	445	441	443	418	
Full Time:	273	273	271	254	
Part Time:	36	36	38	31	
Part Time w/o Benefits:	28	28	28	25	
Per Diem:	89	86	86	83	
Temporary:	19	18	20	25	
Headcount:	267	272	273	264	
Turnover Rate:	1.9%	2%	.7%	0%	
POSITIONS OPEN: 19			Department	Position	Status
	1		Physical Therapy	Physical Therapist	FT/PD
	1		Physical Therapy	Rehab Care Coordinator	FT
	1		Retail Pharmacy	Pharmacist	PW
	1		Retail Pharmacy	Pharmacy Tech	PW
	1		Skilled Nursing	CNA	FT
	1		Skilled Nursing	LVN	FT
	2		Skilled Nursing	RN/Charge Nurse	FT
	1		Laboratory	CLS	FT/PD
	1		Staff Development	CNA Instructor	PT
	1		Acute	RN	FT/PT/PD
	1		ER	RN	FT/PT/PD
	1		Patient Services	PSR	PT
	1		MVHC	MA	FT
	1		MVHC	LVN	FT
	1		Radiology	Rad Tech	PD
	1		Ultrasound	Ultrasound Tech	PD
	1		Finance	Financial Analyst	FT
	1		Respiratory	RCP	FT
NEW HIRES: 3	New				
	1		LAB	Tech	PD
	1		Acute/ER	RN	PD
	1		Acute	Telemetry Tech	FT
SEPARATION FROM EMPLOYMENT: 5	Voluntary 3	Invol. 1			
		1	LAB	CLS	FT
	1		ER	Tech	PD
	1		LAB	CLS	PD
	1		Skilled Nursing	CNA	PD
	1		ER	Tech	PD
WORKERS' COMPENSATION NEW CLAIMS: 1			Department	Lost Time?	Returned to work?
			Housekeeping	Yes	No

Workers Compensation Total Open/CLOSED:	Open FY18-24 19	Closed FY18-24 68	Total Claims FY18-24 87	Total Open Claims 19	
(FY18) 7/1/17 – 6/30/18	1	15	16		
(FY19) 7/1/18 – 6/30/19	0	5	5		
(FY20) 7/1/19 – 6/30/20	0	11	11		
(FY21) 7/1/20 – 6/30/21	4	7	11		
(FY22) 7/1/21 – 6/30/22	5	22	27		
(FY23) 7/1/22 – 6/30/23	4	4	8		
(FY24) 7/1/23 – 6/30/24	2	4	6		
(FY24) 7/1/24 – 6/30/25	3	0	3		



Chief of Staff Report – January 9, 2025 Board Meeting

Medical Executive Committee (MEC) – December 3, 2024

- Committee reviewed and approved the appointments of Salma Khan MD, Marcus Alvarez MD, and Justin Broadhead DO, to the Provisional Staff with privileges in Radiology. Committee also reviewed and approved the appointment of Rene Madera-Font, MD, to the Locum Tenens Staff with privileges in Emergency Medicine. Kevin Chamas MD is currently on sabbatical and was moved from Active to Courtesy Staff.
- Committee reviewed and approved 9 policies. (Stroke Alert Activation, Intubation, Wound Documentation, Amiodarone Administration, Return to Stock, Hours of Operation, Discount for OTC Items, Drug Supply Chain Act, Public Health Emergency Allocation of Resources). Committee also retired Cycle Fill Blackout Dates.
- The nursing competency checklist for procedural sedation was reviewed and approved.
- The list of Discharge Resources was approved w/changes.
- Committee reviewed regular reports, including OMBC Enforcement Actions.

Medication Error Reduction Program Committee – December 19, 2024

- Committee discussed medication scanning in the ED under Old Business. Item to be moved to regular reports.
- Committee discussed recent temperature excursion in IP Pharmacy.
- Reviewed and discussed regular reports (Medication Events by Area, Category, and Severity Level, Medication Incidents and Near Misses, Top 3 Error Tracking Reports, Medication Events Report, Medication Pass Audit Overview, Med Verify Report)
- Also reviewed were the ISMP Medication Safety Alert newsletters for November 28, and December 18, 2024.

CHIEF NURSING OFFICER
Board Report 01/2025

We recently experienced an unprecedented situation where we had to close the ER for a 12-hour period due to a staffing crisis. This has never happened before, and we are taking steps to ensure it never happens again. Our immediate mitigation plan was to maintain the ED physician and the ER tech in the department to receive any walk-ins and the day shift nurse agreed to be on-call. The acute care floor had five patients with two nurses and a telemetry person. Liberty Ambulance, EMS and CDPH were all notified of our crisis. CDPH sent two investigators who did an exhaustive discovery of our action plan and seemed satisfied with our response.

Security Officers now report to me and the transition has been a little slow. I think it will work out fine and it will save the district money.

The COVID positivity rate is < 1%. Unfortunately, the influenza rate has spiked in recent weeks to 2.59% with very severe symptoms. I have imposed a mask mandate for the ER nurses for all patient contacts if you are within 6 feet of the patient. This is an effort to prevent further nursing exposures and illness.

We have chosen a CNA instructor; she will be putting together a class for the spring or summer of 2025.

KVHD List and Status of Projects

November 2024

Master Plan – No Change Plans were approved on April 15, 2024, and the letter from HCAI stating the same received. Will need to file an extension request with HCAI/OSHPD in February or March. That will need to be done by the Architect of Record, Michael Ryan of Greenbough.

The FEMA grant is still in FEMA review. No additional requests for information have been received. Nothing has come from them as of January 2, 2024. I plan on reaching out to the consultants to see if they have any info near the end of January.

New Administration Building - Work is progressing on Suite C. Painting is done on the section for Medical Records. Drywall for the back office will be done next week. Then carpet installation and we will be ready to move those staff.

Emergency Generator – The switchgear is installed; the wire is pulled. Landing the wire will be done the week of January 6th. We are waiting on the contractor to complete the fuel supply piping to the generator, then we will have Quinn Cat come and set the generator up to run. Then we will schedule the 5 electrical shutdowns to cut over to the new system.

Boiler #2 Replacement – Installation of the boilers is complete. All work has been completed. Working with HCAI/OSHPD to close the project.

NPC Seismic upgrade of the Dietary, Surgery, and Central Plant Buildings – No Change
HCAI/OSHPD Triage/Review comments to come back. HCAI is requesting further study be done. A meeting is being scheduled next week between myself and the architect and engineers to formulate the responses to HCAI on the water rationing plan.

Dietary Stove Installation – The stove has arrived; anchoring materials have arrived. A request from the Dietary manager to add pot fillers to the backsplash of the stove has been submitted to HCAI/OSHPD. The pot fillers were ordered and have arrived and are being installed in the backsplash the week of January 6th.

Skilled Nursing Building Reclassification – A narrative and drawings showing proof of the required separations of the building and utilities has been created by the architect and submitted to HCAI/OSHPD. No response yet from HCAI/OSHPD.

Dietary Area Cosmetic Work – No Change. This area has been toured, and the work will commence soon.

KERN VALLEY HEALTHCARE DISTRICT

Project: 19039 Kern Valley Hospital Seismic Retrofit **Vendor:** Greenbough Design

Description of Work: Draw Plans for the Seismic Upgrade of the Acute Care Hospital Building BLD-00810

Contracted Total: \$1,128,810.00

*Contracted total does not include reimbursable expenses, closing costs and other basic services provided, as stated in signed contract

Change Order Total: \$35,885.00 total contract \$1,164,695.00 plus expenses and Constr. Manag.

Change Order Description: Addendum to changes to Electrical Upgrade & A/S 1, Elec. Upgrade - Scope reduction - 2nd set bid docs.

Invoice Number: 937

1. TOTAL OF CURRENT INVOICE: \$ 9,452.50

2. TOTAL OF PREVIOUS INVOICE(S) \$ 1,214,637.93

3. TOTAL INVOICED TO DATE: \$ 1,224,090.43

4a. COSTS NIC - CONSTRUCTION MANAGEMENT,
EXPENSES & BASIC SERVICES THIS INVOICE \$ 9,452.50

4b. COST NIC FROM PREVIOUS INVOICES \$ 85,827.90

4c. TOTAL OF NIC MANAGEMENT / EXPENSES TO DATE \$ -

5. TOTAL OF CONTRACT INVOICED TO DATE: \$ 1,224,090.43

6. BALANCE OF CONTRACT INVOICED TO DATE: \$ 1,214,637.93

7. TOTAL ALL COSTS TO DATE: \$ 1,224,090.43

APPROVALS

Project Manager  Date: 12/23/24

Manager Plant Ops  Date: 12/23/24

CFO _____ Date: _____

CEO _____ Date: _____

Board _____ Date: _____

Other _____ Date: _____

INVOICE

BILL TO

Bob Easterday
Kern Valley Healthcare District
6412 Laurel Ave
Mountain Mesa, CA 93240

Date Dec 05, 2024
Invoice # 937
Project Name 19039 - Kern Valley Hospital Seismic
Retrofit
Project No 19039
Please Remit By Jan 04, 2025
Payment Terms 30(days)
Balance Due: **\$9,452.50**

Project Description: 19039 - Kern Valley Hospital Seismic Retrofit - Electrical Service Upgrade Project

	Fee Summary		Previously Invoiced		Current Invoice		Remaining
	%	Stipulated	% phase Completed	Amount Billed	% complete current inv	Value of Completed	Amount remaining
02 Schematic Design	5.53%	\$72,160.00	100.00%	\$72,160.00	0.00%	\$0.00	\$0.00
Electrical Service Upgrade	10.01%	\$130,650.00	100.00%	\$130,650.00	0.00%	\$0.00	\$0.00
03 Design Development	22.93%	\$299,120.00	100.00%	\$299,120.00	0.00%	\$0.00	\$0.00
04 Construction Documents	43.59%	\$568,660.00	100.00%	\$568,660.00	0.00%	\$0.00	\$0.00
05 Regulatory Review	4.46%	\$58,220.00	100.00%	\$58,220.00	0.00%	\$0.00	\$0.00
Addendum 2 changes to Electrical Upgrade Drawings	0.49%	\$6,365.00	100.00%	\$6,365.00	0.00%	\$0.00	\$0.00
A/S 1, Elec. Upgrade: Scope Reduction - Second Set Bid Docs.	2.26%	\$29,520.00	100.00%	\$29,520.00	0.00%	\$0.00	\$0.00
	89.27%	\$1,164,695.00	100.00%	\$1,164,695.00	0.00%	\$0.00	\$0.00

Basic Services - Construction Administration (hourly) - Electrical Service Upgrade

Role	Hrs	Rate	Extension
Basic Services			
Architect Assistant - Emily Mealer	0.75	\$70.00	\$52.50
Principal - Michael Ryan	6.00	\$175.00	\$1,050.00
Project Architect - Eric Peterson	37.50	\$150.00	\$5,625.00
	Basic Services Total:	44.25	\$6,727.50
	Basic Services Sub Total:	44.25	\$6,727.50

Expenses

Date	Name	Phase	Expense Type	Description	Qty	Rate	Amount
Basic Services							
09/05/2024	LR	Constr Admin - Electrical Upgrade	Consultant: Electrical	Invoice 20-524-017 from Pezzoni Engineering - ATS Anchorage details	1.00	\$2,725.00	\$2,725.00
				Basic Services Total:			\$2,725.00

Greenbough  **Design**
P.O. Box 1358
Shingle Springs, CA 95682
530-683-6744

INVOICE

Date Dec 05, 2024
Invoice # 937
Project Name 19039 - Kern Valley Hospital Seismic
Retrofit
Project No 19039
Please Remit By Jan 04, 2025
Payment Terms 30(days)

Balance Due: **\$9,452.50**

Project Description: 19039 - Kern Valley Hospital Seismic Retrofit

(Continued ...)


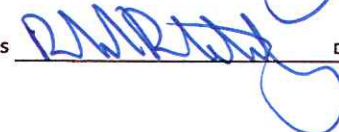
Expenses Total:	\$2,725.00
Invoice Total:	\$9,452.50

Thank you.

KERN VALLEY HEALTHCARE DISTRICT APPLICATION FOR PAYMENT

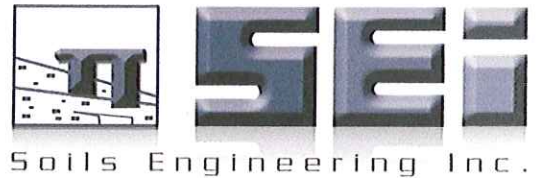
Project: Emergency Generator Electrical Upgrades **Vendor:** Soils Engineering Inc.

Description of Work: Materials Testing and Inspections

<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Invoice Number: .</td> <td style="width: 10%;"></td> <td style="width: 60%; text-align: right;"><u>37504</u></td> </tr> <tr> <td>1. TOTAL OF CURRENT INVOICE:</td> <td style="text-align: center;">\$</td> <td style="text-align: right;"><u>335.20</u></td> </tr> <tr> <td>2. TOTAL OF PREVIOUS INVOICE(s)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;"><u>4,410.80</u></td> </tr> <tr> <td>3. TOTAL INVOICED TO DATE ON THIS PROJECT:</td> <td style="text-align: center;">\$</td> <td style="text-align: right;"><u>4,746.00</u></td> </tr> <tr> <td>4. TOTAL TO BE PAID THIS INVOICE:</td> <td style="text-align: center;">\$</td> <td style="text-align: right;"><u>335.20</u></td> </tr> </table>	Invoice Number: .		<u>37504</u>	1. TOTAL OF CURRENT INVOICE:	\$	<u>335.20</u>	2. TOTAL OF PREVIOUS INVOICE(s)	\$	<u>4,410.80</u>	3. TOTAL INVOICED TO DATE ON THIS PROJECT:	\$	<u>4,746.00</u>	4. TOTAL TO BE PAID THIS INVOICE:	\$	<u>335.20</u>	<p style="text-align: center;">APPROVALS</p> <p>Project Manager <u></u> Date: <u>12/23/24</u></p> <p>Manager Plant Ops <u></u> Date: <u>12/23/24</u></p> <p>CFO _____ Date: _____</p> <p>CEO _____ Date: _____</p> <p>Board _____ Date: _____</p> <p>Other _____ Date: _____</p>
Invoice Number: .		<u>37504</u>														
1. TOTAL OF CURRENT INVOICE:	\$	<u>335.20</u>														
2. TOTAL OF PREVIOUS INVOICE(s)	\$	<u>4,410.80</u>														
3. TOTAL INVOICED TO DATE ON THIS PROJECT:	\$	<u>4,746.00</u>														
4. TOTAL TO BE PAID THIS INVOICE:	\$	<u>335.20</u>														

SOILS ENGINEERING, INC.

Remit payment to:
P.O. Box 21928, Bakersfield, CA 93390



KERN VALLEY HEALTH CARE DISTRICT
ATTN: ROBERT EASTERDAY
P.O. BOX 1628
LAKE ISABELLA, CA 93240

Date 12/19/2024
Invoice # 37504
Project # 19016 Electrica...

ELECTRICAL UPGRADES
6412 LAUREL AVE., MOUNTAIN MESA, CA 93240
MATERIALS TESTING AND INSPECTION SERVICES

Service Date	Description	Qty/Hours	Rate	Amount
11/21/2024	Wedge Anchor Torque Testing	3.000	90.00	270.00
11/21/2024	Torque Wrench	1.000	25.00	25.00
11/21/2024	Mileage (Splitting mileage with boiler replacement project)	60.000	0.67	40.20

Total \$335.20
Payments/Credits \$0.00
Balance Due \$335.20

All invoices are due and payable upon presentation and delinquent thirty (30) days and thereafter.
A "FINANCE CHARGE" of 1.5% (A.P.R. of 1.5%) will be charged to the unpaid balance

**KERN VALLEY HEALTHCARE DISTRICT
APPLICATION FOR PAYMENT**

Project: KVHD BOILER AND CHILLER UPGRADE **Vendor:** SOILS ENGINEERING INC.

Description of Work: MATERIALS TESTING AND INSPECTION SERVICES

Invoice Number:	<u>37505</u>
1. TOTAL OF CURRENT INVOICE:	\$ <u>425.20</u>
2. TOTAL OF PREVIOUS INVOICE(S)	\$ <u>1,026.38</u>
3. TOTAL INVOICED TO DATE ON THIS PROJECT:	\$ <u>425.20</u>
4. TOTAL TO BE PAID THIS INVOICE:	\$ <u>1,451.58</u>

APPROVALS

Project Manager  **Date:** 12/23/24

Manager Plant Ops  **Date:** 12/23/24

CFO _____ **Date:** _____

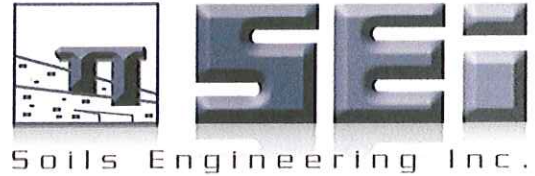
CEO _____ **Date:** _____

Board _____ **Date:** _____

Other _____ **Date:** _____

SOILS ENGINEERING, INC.

Remit payment to:
P.O. Box 21928, Bakersfield, CA 93390



KERN VALLEY HEALTH CARE DISTRICT
ATTN: ROBERT EASTERDAY
P.O. BOX 1628
LAKE ISABELLA, CA 93240

Date 12/19/2024
Invoice # 37505
Project # 20106 Boiler R...

Boiler Replacement
6412 Laurel Ave., Mountain Mesa, CA 93240
Materials Testing and Inspection Services

Service Date	Description	Qty/Hours	Rate	Amount
11/21/2024	Wedge Anchor Torque Testing	4.000	90.00	360.00
11/21/2024	Torque Wrench	1.000	25.00	25.00
11/21/2024	Mileage (Splitting mileage with the electrical upgrades project)	60.000	0.67	40.20

Total \$425.20
Payments/Credits \$0.00
Balance Due \$425.20

All invoices are due and payable upon presentation and delinquent thirty (30) days and thereafter.
A "FINANCE CHARGE" of 1.5% (A.P.R. of 1.9%) will be charged to the unpaid balance

KERN VALLEY HEALTHCARE DISTRICT

Project: 22071 - Kern Valley Boiler Replacement Phase 2 **Vendor:** RED Inc Architects

Description of Work: Draw Plans for the Installation of Boiler #2

Contracted Total: \$67,000.00 **Retainage if Applicable:** _____

*Contracted total does not include reimbursable expenses, closing costs and other basic services provided, as stated in signed contract

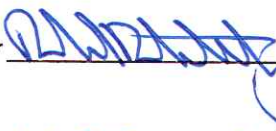
Change Order Total: _____

Change Order Description: _____

Invoice Number: 6934

1. Total of Current Invoice:	\$ <u>3,350.00</u>
2. Total of Previous Invoice(s):	\$ <u>63,650.00</u>
3. Total Invoiced To Date:	\$ <u>67,000.00</u>
4. Contract/Stipulated Amount Invoiced:	\$ <u>3,350.00</u>
5. Total of Previous Contract/Stipulated Amount Invoiced:	\$ <u>63,650.00</u>
6. Total of Contract/Stipulated Invoiced To Date:	\$ <u>67,000.00</u>
7. Balance of Contract/Stipulated Amount Left to Finish:	\$ <u>\$0.00</u>
8. Expenses & Basic Services Total Invoiced:	\$ <u>0.00</u>
9. Expenses and Basic Services total of Previous Invoice(s):	\$ <u>0.00</u>
10. Total of Expenses and Basic Services to Date:	\$ <u>0.00</u>

APPROVALS

Project Manager  Date: 12/23/24

Manager Plant Ops  Date: 12/23/24

CFO _____ Date: _____

CEO _____ Date: _____

Board _____ Date: _____

Other _____ Date: _____



RED Inc Architects

1217 J Street
Modesto, CA 95354-0933, USA
Tel: 209-522-8900
Donna@redincarchitects.com
www.redincarchitects.com

Kern Valley Healthcare District
PO Box 1628
Lake Isabella, CA 93240

INVOICE

INVOICE DATE: 11/30/2024
INVOICE NO: 6934
BILLING THROUGH: 11/30/2024

**22071 * Kern Valley Boiler Replacement Phase 2 - PO #:Boiler #2
Replacement**

Managed By: Greg L Pires

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
22071 * Kern Valley Boiler Replacement Phase 2	\$67,000.00	100.00	\$67,000.00	\$63,650.00	\$3,350.00
TOTAL	\$67,000.00		\$67,000.00	\$63,650.00	\$3,350.00

SUBTOTAL \$3,350.00

AMOUNT DUE THIS INVOICE \$3,350.00

This invoice is due upon receipt

KERN VALLEY HEALTHCARE DISTRICT

Project: KVHD Boiler Replacement

Vendor: JTS Construction

Description of Work: Replacement of Boiler

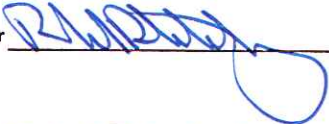
Application Number: 7 **Application Date:** 10/31/2024 **Period To:** 10/20/2024

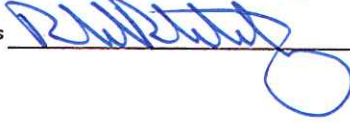
Change Orders: None

CONTRACT

1. ORIGINAL CONTRACT SUM	\$	<u>297,500.00</u>
2. Net Change by Change Order	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>297,500.00</u>
4. TOTAL COMPLETED TO DATE	\$	<u>294,400.00</u>
5. RETAINAGE:	\$	<u>14,720.00</u>
a. 5% of Completed Work if Applicable	\$	<u>14,720.00</u>
6. TOTAL EARNED (Line 4 less Line 5 Total)	\$	<u>279,680.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificates)	\$	<u>256,842.00</u>
8. CURRENT PAYMENT DUE	\$	<u>22,838.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>17,820.00</u>

APPROVALS

Project Manager  Date: 11/25/24

Manager Plant Ops  Date: 11/25/24

CFO _____ Date: _____

CEO _____ Date: _____

Board _____ Date: _____

Other _____ Date: _____

TO: Kern Valley Healthcare District
 6412 Laurel Ave.
 Mountain Mesa, CA 93546

PROJECT: KVHD Boiler Replacement
 6412 Laurel Ave.
 Mountain Mesa, CA 93240

APPLICATION NO: 7
 APPLICATION DATE: 10/31/24
 PERIOD TO: 10/20/24

Distribution To:
 Owner
 Architect
 Inspector of Record

FROM: JTS Construction
 PO Box 41765
 Bakersfield, CA 93384-1765
 Job No.: 01-1361

ARCHITECT: Red Inc Architects
 1217 J Street
 Modesto, CA 95354

PO# N/A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, Form 2, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	<u>297,500.00</u>
2. Net Change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>297,500.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on Form 2)	\$	<u>294,400.00</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>14,720.00</u>
(Columns D + E on Form 2)		
b. <u>5</u> % of Stored Material	\$	<u>0.00</u>
(Column F on Form 2)		
Total Retainage (Line 5a + 5b or Total in Column I of Form 2)	\$	<u>14,720.00</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	<u>279,680.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>256,842.00</u>
8. CURRENT PAYMENT DUE	\$	<u>22,838.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>17,820.00</u>

By: [Signature]
 JTS Construction

Date: 10/31/24

State of:
 County of:
 Subscribed and sworn to before
 me this day of N/A

Notary Public:
 My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ \$22,838.00

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
 By: _____ Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total approved prior to this Month	\$ 0.00	\$ 0.00
Total approved during this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

[Signature] 12/29/24 Inspector of Record Date
[Signature] 12/23/24 Construction Manager Date
[Signature] 12/23/24 Project Manager Date
[Signature] 12/23/24 Asst. Superintendent, CFO Date

Admin. Dir. Business Services Date

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7
 APPLICATION DATE: 10/31/2024
 PERIOD TO: 10/20/2024
 PROJECT NO: 01-1361

PO # N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D + E + F)	%(G/C)		
1	Bonds & Insurance	8,900.00	\$8,900.00	\$0.00		\$8,900.00	100%	\$0.00	\$445.00
2	Submittals	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
3	Mobilize	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
4	General Conditions	7,000.00	\$5,950.00	\$1,050.00		\$7,000.00	100%	\$0.00	\$350.00
5	Supervision	12,000.00	\$10,200.00	\$1,800.00		\$12,000.00	100%	\$0.00	\$600.00
6	Punchlist	3,000.00	\$2,400.00	\$0.00		\$2,400.00	80%	\$600.00	\$120.00
7	Close Outs	3,000.00		\$3,000.00		\$3,000.00	100%	\$0.00	\$150.00
8	Demobilize	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
9	Demolition	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
10	Structural Roof Patch	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
11	Roofing	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
12	Structural Steel Fabrication	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
13	Structural Steel Install	20,000.00	\$20,000.00	\$0.00		\$20,000.00	100%	\$0.00	\$1,000.00
14	Pumps Material	7,000.00	\$7,000.00	\$0.00		\$7,000.00	100%	\$0.00	\$350.00
15	Safe Off Plumbing	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
16	Demo Boiler	15,500.00	\$15,500.00	\$0.00		\$15,500.00	100%	\$0.00	\$775.00
17	Set Boiler and Piping	66,000.00	\$66,000.00	\$0.00		\$66,000.00	100%	\$0.00	\$3,300.00
18	Insulate Piping	20,000.00	\$10,000.00	\$10,000.00		\$20,000.00	100%	\$0.00	\$1,000.00
19	Boiler Flue Install	16,000.00	\$16,000.00	\$0.00		\$16,000.00	100%	\$0.00	\$800.00
20	Start Up	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
21	Ventilator Material	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
22	Ventilator Labor	4,200.00	\$4,200.00	\$0.00		\$4,200.00	100%	\$0.00	\$210.00
23	Controls Engineering	1,200.00	\$960.00	\$240.00		\$1,200.00	100%	\$0.00	\$60.00
24	Controls Equipment	13,500.00	\$10,800.00	\$2,700.00		\$13,500.00	100%	\$0.00	\$675.00
25	Controls Install	12,500.00	\$10,000.00	\$0.00		\$10,000.00	80%	\$2,500.00	\$500.00
26	Start Up	10,500.00	\$5,250.00	\$5,250.00		\$10,500.00	100%	\$0.00	\$525.00
27	Training	1,200.00	\$1,200.00	\$0.00		\$1,200.00	100%	\$0.00	\$60.00
28	Electrical Safe Off	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00

**CONDITIONAL WAIVER AND RELEASE ON
PROGRESS PAYMENT**
(CA CIVIL CODE §8132)

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information:

Name of Claimant: JTS Construction
Name of Customer: Kern Valley Healthcare District
Job Location: 6412 Laurel Ave. Mountain Mesa, CA 93240
Owner: Kern Valley Healthcare District
Through Date: 10/20/2024

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:


Maker of Check: Kern Valley Healthcare District
Amount of Check: \$ 22,838.00
Check Payable to: JTS Construction

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: 07/20/2024; 09/20/2024
Amount(s) of unpaid progress payment(s): \$ 35,976.50; 16,957.50
- (4) Contract rights, including:
(A) a right based on rescission, abandonment, or breach of contract, and
(B) the right to recover compensation for work not compensated by the payment.

SIGNATURE

Claimant's Signature: 
Claimant's Title: Vice President
Date of Signature: 10/31/2024

KERN VALLEY HEALTHCARE DISTRICT

Project: KVHD Boiler Replacement

Vendor: JTS Construction

Description of Work: Replacement of Boiler


Application Number: 8 **Application Date:** 11/20/2024 **Period To:** 11/20/2024

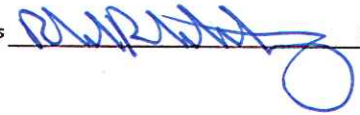
Change Orders: None

CONTRACT

1. ORIGINAL CONTRACT SUM	\$	<u>297,500.00</u>
2. Net Change by Change Order	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>297,500.00</u>
4. TOTAL COMPLETED TO DATE	\$	<u>297,500.00</u>
5. RETAINAGE:	\$	<u>14,875.00</u>
a. 5% of Completed Work if Applicable	\$	<u>14,875.00</u>
6. TOTAL EARNED (Line 4 less Line 5 Total)	\$	<u>282,625.00</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificates)	\$	<u>279,680.00</u>
8. CURRENT PAYMENT DUE	\$	<u>2,945.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>14,875.00</u>

APPROVALS

Project Manager  Date: 11/25/24

Manager Plant Ops  Date: 11/25/24

CFO _____ Date: _____

CEO _____ Date: _____

Board _____ Date: _____

Other _____ Date: _____

TO: Kern Valley Healthcare District
6412 Laurel Ave.
Mountain Mesa, CA 93546

PROJECT: KVHD Boiler Replacement
6412 Laurel Ave.
Mountain Mesa, CA 93240

APPLICATION NO: 8
APPLICATION DATE: 11/20/24
PERIOD TO: 11/20/24

Distribution To:
 Owner
 Architect
 Inspector of Record

FROM: JTS Construction
PO Box 41765
Bakersfield, CA 93384-1765
Job No.: 01-1361

ARCHITECT: Red Inc Architects
1217 J Street
Modesto, CA 95354

PO# N/A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, Form 2, is attached.

1. ORIGINAL CONTRACT SUM \$ 297,500.00
2. Net Change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 297,500.00
4. TOTAL COMPLETED & STORED TO DATE \$ 297,500.00
(Column G on Form 2)
5. RETAINAGE:
a. 5 % of Completed Work \$ 14,875.00
(Columns D + E on Form 2)
b. 5 % of Stored Material \$ 0.00
(Column F on Form 2)
Total Retainage (Line 5a + 5b or
Total in Column I of Form 2) \$ 14,875.00
6. TOTAL EARNED LESS RETAINAGE \$ 282,625.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 279,680.00
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$ 2,945.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 14,875.00
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By: [Signature]
JTS Construction

Date: 11/20/24

State of:
County of:
Subscribed and sworn to before
me this day of N/A

Notary Public:
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 2,945.00

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: _____ Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total approved prior to this Month	\$ 0.00	\$ 0.00
Total approved during this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

[Signature] 11/22/24
Inspector of Record Date

[Signature] 11/25/24
Construction Manager Date

Admin. Dir. Business Services Date

[Signature] 11/25/24
Project Manager Date

Asst. Superintendent, CFO Date

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8
 APPLICATION DATE: 11/20/2024
 PERIOD TO: 11/20/2024
 PROJECT NO: 01-1361

PO# N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G COMPLETED AND STORED TO DATE (D + E + F)	H % (G/C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Bonds & Insurance	8,900.00	\$8,900.00	\$0.00		\$8,900.00	100%	\$0.00	\$445.00
2	Submittals	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
3	Mobilize	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
4	General Conditions	7,000.00	\$7,000.00	\$0.00		\$7,000.00	100%	\$0.00	\$350.00
5	Supervision	12,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	\$0.00	\$600.00
6	Punchlist	3,000.00	\$2,400.00	\$600.00		\$3,000.00	100%	\$0.00	\$150.00
7	Close Outs	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
8	Demobilize	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
9	Demolition	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
10	Structural Roof Patch	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
11	Roofing	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
12	Structural Steel Fabrication	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
13	Structural Steel Install	20,000.00	\$20,000.00	\$0.00		\$20,000.00	100%	\$0.00	\$1,000.00
14	Pumps Material	7,000.00	\$7,000.00	\$0.00		\$7,000.00	100%	\$0.00	\$350.00
15	Safe Off Plumbing	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
16	Demo Boiler	15,500.00	\$15,500.00	\$0.00		\$15,500.00	100%	\$0.00	\$775.00
17	Set Boiler and Piping	66,000.00	\$66,000.00	\$0.00		\$66,000.00	100%	\$0.00	\$3,300.00
18	Insulate Piping	20,000.00	\$20,000.00	\$0.00		\$20,000.00	100%	\$0.00	\$1,000.00
19	Boiler Flue Install	16,000.00	\$16,000.00	\$0.00		\$16,000.00	100%	\$0.00	\$800.00
20	Start Up	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
21	Ventilator Material	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
22	Ventilator Labor	4,200.00	\$4,200.00	\$0.00		\$4,200.00	100%	\$0.00	\$210.00
23	Controls Engineering	1,200.00	\$1,200.00	\$0.00		\$1,200.00	100%	\$0.00	\$60.00
24	Controls Equipment	13,500.00	\$13,500.00	\$0.00		\$13,500.00	100%	\$0.00	\$675.00
25	Controls Install	12,500.00	\$10,000.00	\$2,500.00		\$12,500.00	100%	\$0.00	\$625.00
26	Start Up	10,500.00	\$10,500.00	\$0.00		\$10,500.00	100%	\$0.00	\$525.00
27	Training	1,200.00	\$1,200.00	\$0.00		\$1,200.00	100%	\$0.00	\$60.00
28	Electrical Safe Off	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00

**CONDITIONAL WAIVER AND RELEASE ON
PROGRESS PAYMENT**
(CA CIVIL CODE §8132)

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information:

Name of Claimant: JTS Construction
Name of Customer: Kern Valley Healthcare District
Job Location: 6412 Laurel Ave. Mountain Mesa, CA 93240
Owner: Kern Valley Healthcare District
Through Date: 11/20/2024

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: Kern Valley Healthcare District
Amount of Check: \$ 2,945.00
Check Payable to: JTS Construction

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: 09/20/2024; 10/20/2024
Amount(s) of unpaid progress payment(s): \$ 16,957.50; 22,838.00
- (4) Contract rights, including:
(A) a right based on rescission, abandonment, or breach of contract, and
(B) the right to recover compensation for work not compensated by the payment.

SIGNATURE

Claimant's Signature:



Claimant's Title:

Vice President

Date of Signature:

11/20/2024

KERN VALLEY HEALTHCARE DISTRICT

Project: KVHD Emergency Power Electrical Upgrade

Vendor: JTS Construction

Description of Work: Construction of Emergency Power and Generator Upgrade

Application Number: 13 **Application Date:** 11/20/2024 **Period To:** 11/30/2024

Change Orders: None

CONTRACT

1. ORIGINAL CONTRACT SUM	\$	<u>3,292,500.00</u>
2. Net Change by Change Order	\$	<u>58,022.15</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>3,350,522.15</u>
4. TOTAL COMPLETED TO DATE	\$	<u>2,685,972.15</u>
5. RETAINAGE:	\$	<u>134,298.61</u>
a. 5% of Completed Work if Applicable	\$	<u>134,298.61</u>
6. TOTAL EARNED (Line 4 less Line 5 Total)	\$	<u>2,551,673.54</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificates)	\$	<u>1,922,346.04</u>
8. CURRENT PAYMENT DUE	\$	<u>629,327.50</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>798,848.61</u>

APPROVALS

Project Manager  Date: 11/25/24

Manager Plant Ops  Date: 11/25/24

CFO _____ Date: _____

CEO _____ Date: _____

Board _____ Date: _____

Other _____ Date: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Kern Valley Healthcare District
6412 Laurel Ave.
Mountain Mesa, CA 93546

PROJECT: KVHD Emergency Power
Elec. Upgrade

APPLICATION NO: 13
APPLICATION DATE: 11/20/24
PERIOD TO: 11/30/24

Distribution To:
 Owner
 Architect
 Inspector of Record

FROM: JTS Construction
PO Box 41765
Bakersfield, CA 93384-1765
Job No.: 01-1303

ARCHITECT: Greenbough Design
PO Box 1358
Shingle Springs, CA 95682

PO# N/A

CONTRACTOR'S APPLICATION FOR PAYMENT

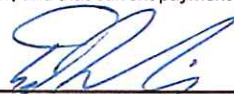
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, Form 2, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 3,292,500.00
- 2. Net Change by Change Orders \$ 58,022.15
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 3,350,522.15
- 4. TOTAL COMPLETED & STORED TO DATE \$ 2,685,972.15
(Column G on Form 2)
- 5. RETAINAGE:
 - a. 5 % of Completed Work \$ 134,298.61
(Columns D + E on Form 2)
 - b. 5 % of Stored Material \$ 0.00
(Column F on Form 2)

Total Retainage (Line 5a + 5b or Total in Column I of Form 2) \$ 134,298.61
- 6. TOTAL EARNED LESS RETAINAGE \$ 2,551,673.54
(Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 1,922,346.04
(Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE \$ 629,327.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 798,848.61
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total approved prior to this Month	\$ 58,022.15	\$ 0.00
Total approved during this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 58,022.15	\$ 0.00
NET CHANGES by Change Order	\$	58,022.15

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By:  Date: 11/20/24
JTS Construction

State of: _____
County of: _____
Subscribed and sworn to before me this _____ day of _____
N/A

Notary Public:
My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT


In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 629,327.50

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: _____ Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

 11/22/24
Inspector of Record Date

 11/25/24
Construction Manager Date

Admin. Dir. Business Services Date

 11/25/24
Project Manager Date

Asst. Superintendent, CFO Date

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

APPLICATION NO: 13
 APPLICATION DATE: 11/20/2024
 PERIOD TO: 11/30/2024
 PROJECT NO: 2022-1

Use Column 1 on Contracts where variable retainage for line items may apply.

PO # N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D + E + F)	% (G/C)		
			1	Bonds & Insurance		65,500.00	\$65,500.00		
2	Submittals	40,000.00	\$40,000.00	\$0.00		\$40,000.00	100%	\$0.00	\$2,000.00
3	Mobilize	40,000.00	\$40,000.00	\$0.00		\$40,000.00	100%	\$0.00	\$2,000.00
4	General Conditions	40,000.00	\$20,400.00	\$11,600.00		\$32,000.00	80%	\$8,000.00	\$1,600.00
5	Supervision	60,000.00	\$30,600.00	\$17,400.00		\$48,000.00	80%	\$12,000.00	\$2,400.00
6	Punchlist	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
7	Close Outs	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
8	Demobilize	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
9	Survey	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
10	Site Demolition	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
11	Building Demolition	12,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	\$0.00	\$600.00
12	Rough Grading	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
13	Rock	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
14	Fine Grade	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
15	Class II Base	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
16	Asphalt	5,000.00	\$5,000.00	\$0.00		\$5,000.00	100%	\$0.00	\$250.00
17	Fencing	12,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	\$0.00	\$600.00
18	Concrete Side Walk	13,000.00	\$13,000.00	\$0.00		\$13,000.00	100%	\$0.00	\$650.00
19	Concrete Footings and Pads Forms	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
20	Concrete Footings and Pads Pour	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
21	Concrete Light Standards	10,000.00		\$0.00		\$0.00	0%	\$10,000.00	\$0.00
22	Rebar Generator Pad	5,000.00	\$5,000.00	\$0.00		\$5,000.00	100%	\$0.00	\$250.00
23	Rebar Equipment Room Foundation	16,000.00	\$16,000.00	\$0.00		\$16,000.00	100%	\$0.00	\$800.00
24	Rebar Equipment Pads	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
25	CMU Material	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
26	CMU Labor	20,000.00	\$20,000.00	\$0.00		\$20,000.00	100%	\$0.00	\$1,000.00
27	Steel Supports Material	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
28	Steel Supports Labor	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
29	Steel Supports Fabrication	5,000.00	\$5,000.00	\$0.00		\$5,000.00	100%	\$0.00	\$250.00
		\$594,500.00	\$445,500.00	\$29,000.00	\$0.00	\$474,500.00	80%	\$120,000.00	\$23,725.00

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
 APPLICATION DATE: 11/20/2024
 PERIOD TO: 11/30/2024
 PROJECT NO: 2022-1

PO # N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D + E + F)	% (G/C)		
30	Trench Plates	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
31	Roofing BUR Patching	22,000.00	\$22,000.00	\$0.00		\$22,000.00	100%	\$0.00	\$1,100.00
32	Sheetmetal Copings and Flashings	22,000.00	\$22,000.00	\$0.00		\$22,000.00	100%	\$0.00	\$1,100.00
33	Doors/Frames/Hardware Material	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
34	Doors/Frames/Hardware Labor	2,000.00	\$2,000.00	\$0.00		\$2,000.00	100%	\$0.00	\$100.00
35	Scaffold	8,000.00	\$8,000.00	\$0.00		\$8,000.00	100%	\$0.00	\$400.00
36	EIFS Material	12,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	\$0.00	\$600.00
37	EIFS Labor	56,000.00	\$56,000.00	\$0.00		\$56,000.00	100%	\$0.00	\$2,800.00
38	Painting Labor	11,000.00	\$11,000.00	\$0.00		\$11,000.00	100%	\$0.00	\$550.00
39	Painting Material	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
40	Fire Sprinklers Design	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
41	Fire Sprinklers Material	9,000.00	\$9,000.00	\$0.00		\$9,000.00	100%	\$0.00	\$450.00
42	Fire Sprinklers Rough	16,500.00	\$16,500.00	\$0.00		\$16,500.00	100%	\$0.00	\$825.00
43	Fire Sprinklers Finish	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
44	Plumbing Research/Planning	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
45	Cut and Cap Fire	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
46	Cut and Cap Gas	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
47	Sewer Material	1,000.00	\$1,000.00	\$0.00		\$1,000.00	100%	\$0.00	\$50.00
48	Sewer Labor	2,000.00	\$2,000.00	\$0.00		\$2,000.00	100%	\$0.00	\$100.00
49	Fire Water Material	39,000.00	\$39,000.00	\$0.00		\$39,000.00	100%	\$0.00	\$1,950.00
50	Fire Water Labor	49,000.00	\$49,000.00	\$0.00		\$49,000.00	100%	\$0.00	\$2,450.00
51	Domestic Water Material	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
52	Domestic Water Labor	7,000.00	\$7,000.00	\$0.00		\$7,000.00	100%	\$0.00	\$350.00
53	R&R gas Valve and Regulator	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
54	Underground Propane Material	34,000.00	\$34,000.00	\$0.00		\$34,000.00	100%	\$0.00	\$1,700.00
55	Underground Propane Labor	53,000.00	\$53,000.00	\$0.00		\$53,000.00	100%	\$0.00	\$2,650.00
56	Above Ground Propane Material	34,000.00		\$0.00		\$0.00	0%	\$34,000.00	\$0.00
57	Above Ground Propane Labor	44,000.00		\$0.00		\$0.00	0%	\$44,000.00	\$0.00
58	Building Area Plumbing Material	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
		\$1,076,000.00	\$849,000.00	\$29,000.00	\$0.00	\$878,000.00	82%	\$198,000.00	\$43,900.00

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13
 APPLICATION DATE: 11/20/2024
 PERIOD TO: 11/30/2024
 PROJECT NO: 2022-01

PO # N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G/C)			
59	Building Area Plumbing Labor	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
60	Safe Off Electrical / Demoliton	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
61	Underground Electrical Work	250,000.00	\$250,000.00	\$0.00		\$250,000.00	100%	\$0.00	\$12,500.00
62	Overhead Conduits at Building B	110,000.00	\$110,000.00	\$0.00		\$110,000.00	100%	\$0.00	\$5,500.00
63	Building B Feeders	120,000.00		\$0.00		\$0.00	0%	\$120,000.00	\$0.00
64	Overhead Conduits at Building C	175,000.00	\$175,000.00	\$0.00		\$175,000.00	100%	\$0.00	\$8,750.00
65	Building C Feeders	330,000.00		\$320,100.00		\$320,100.00	97%	\$9,900.00	\$16,005.00
66	Overhead Conduits at Building D	70,000.00	\$70,000.00	\$0.00		\$70,000.00	100%	\$0.00	\$3,500.00
67	Building D Feeders	175,000.00		\$162,750.00		\$162,750.00	93%	\$12,250.00	\$8,137.50
68	Purchase Switchgear- Materials	510,000.00	\$306,000.00	\$102,000.00		\$408,000.00	80%	\$102,000.00	\$20,400.00
69	Switchgear- Labor	80,000.00	\$40,000.00	\$13,600.00		\$53,600.00	67%	\$26,400.00	\$2,680.00
70	Lighting- Materials	33,500.00	\$33,500.00	\$0.00		\$33,500.00	100%	\$0.00	\$1,675.00
71	Lighting- Labor	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
72	Electrical Yard Electrical Small Circuits	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
73	Electrical Yard Grounding	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
74	Electrical Yard Tap Box- Materials	35,000.00		\$35,000.00		\$35,000.00	100%	\$0.00	\$1,750.00
75	Electrical Yard Tap Box- Labor	22,000.00		\$0.00		\$0.00	0%	\$22,000.00	\$0.00
76	Install Owner Provided ATS (5)	40,000.00	\$20,000.00	\$0.00		\$20,000.00	50%	\$20,000.00	\$1,000.00
77	Install Owner Provided Generator and Annunc.	40,000.00	\$16,000.00	\$0.00		\$16,000.00	40%	\$24,000.00	\$800.00
78	Cut over Building B	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
79	Cut over Building C	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
80	Cut over Building D	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
81	Testing	40,000.00		\$0.00		\$0.00	0%	\$40,000.00	\$0.00
82	Under Concrete Footing	3,597.00	\$3,597.00	\$0.00		\$3,597.00	100%	\$0.00	\$179.85
83	Existing Backfill	2,156.00	\$2,156.00	\$0.00		\$2,156.00	100%	\$0.00	\$107.80
84	Over Ex Pad	5,500.00	\$5,500.00	\$0.00		\$5,500.00	100%	\$0.00	\$275.00
85	Water Relocation	1,868.09	\$1,868.09	\$0.00		\$1,868.09	100%	\$0.00	\$93.40
86	Relocate Fire Sprinkler Drain	1,870.00	\$1,870.00	\$0.00		\$1,870.00	100%	\$0.00	\$93.50
87	Relocate Floor Drain	5,132.85	\$5,132.85	\$0.00		\$5,132.85	100%	\$0.00	\$256.64
88	Storm Drain POC	9,758.01	\$9,758.01	\$0.00		\$9,758.01	100%	\$0.00	\$487.90
		\$3,322,381.95	\$1,995,381.95	\$662,450.00	\$0.00	\$2,657,831.95	80%	\$664,550.00	\$132,891.60

**CONDITIONAL WAIVER AND RELEASE ON
PROGRESS PAYMENT**
(CA CIVIL CODE §8132)

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information:

Name of Claimant: JTS Construction
Name of Customer: Kern Valley Healthcare District
Job Location: KVHD 6412 Laurel Ave. Mountain Mesa, CA 93546
Owner: Kern Valley Healthcare District
Through Date: 11/30/2024

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:


Maker of Check: Kern Valley Healthcare District
Amount of Check: \$ 629,327.50
Check Payable to: JTS Construction

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: 08/31/2024; 10/31/2024
Amount(s) of unpaid progress payment(s): \$ 46,683.19; 302,575.00
- (4) Contract rights, including:
(A) a right based on rescission, abandonment, or breach of contract, and
(B) the right to recover compensation for work not compensated by the payment.

SIGNATURE

Claimant's Signature: 
Claimant's Title: Vice President
Date of Signature: 11/20/2024

KERN VALLEY HEALTHCARE DISTRICT

Project: KVHD Emergency Power Electrical Upgrade

Vendor: JTS Construction

Description of Work: Construction of Emergency Power and Generator Upgrade

Application Number: 14 **Application Date:** 12/23/2024 **Period To:** 12/31/2024


Change Orders: None

CONTRACT

1. ORIGINAL CONTRACT SUM	\$	<u>3,292,500.00</u>
2. Net Change by Change Order	\$	<u>58,022.15</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>3,350,522.15</u>
4. TOTAL COMPLETED TO DATE	\$	<u>2,974,372.15</u>
5. RETAINAGE:	\$	<u>148,718.61</u>
a. 5% of Completed Work if Applicable	\$	<u>148,718.61</u>
6. TOTAL EARNED (Line 4 less Line 5 Total)	\$	<u>2,825,653.54</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificates)	\$	<u>2,551,673.54</u>
8. CURRENT PAYMENT DUE	\$	<u>273,980.00</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>524,868.61</u>

APPROVALS

Project Manager  Date: 12/23/24

Manager Plant Ops  Date: 12/23/24

CFO _____ Date: _____

CEO _____ Date: _____

Board _____ Date: _____

Other _____ Date: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Kern Valley Healthcare District
 6412 Laurel Ave.
 Mountain Mesa, CA 93546

**PROJECT: KVHD Emergency Power
 Elec. Upgrade**

APPLICATION NO: 14
APPLICATION DATE: 12/23/24
PERIOD TO: 12/31/24

Distribution To:
 Owner
 Architect
 Inspector of Record

FROM: JTS Construction
 PO Box 41765
 Bakersfield, CA 93384-1765
 Job No.: 01-1303

ARCHITECT: Greenbough Design
 PO Box 1358
 Shingle Springs, CA 95682

PO# N/A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, Form 2, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 3,292,500.00
- 2. Net Change by Change Orders \$ 58,022.15
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 3,350,522.15
- 4. TOTAL COMPLETED & STORED TO DATE \$ 2,974,372.15
 (Column G on Form 2)
- 5. RETAINAGE:
 - a. 5 % of Completed Work \$ 148,718.61
 (Columns D + E on Form 2)
 - b. 5 % of Stored Material \$ 0.00
 (Column F on Form 2)
 Total Retainage (Line 5a + 5b or Total in Column I of Form 2) \$ 148,718.61
- 6. TOTAL EARNED LESS RETAINAGE \$ 2,825,653.54
 (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 2,551,673.54
 (Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE \$ 273,980.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 524,868.61

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total approved prior to this Month	\$ 58,022.15	\$ 0.00
Total approved during this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 58,022.15	\$ 0.00
NET CHANGES by Change Order	\$	58,022.15

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By: _____ Date: _____
JTS Construction

State of: _____
 County of: _____
 Subscribed and sworn to before me this _____ day of _____

N/A

Notary Public:
 My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 273,980.00

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
 By: _____ Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Inspector of Record _____ Date 12/23/24
 Construction Manager _____ Date 12/23/24
 Project Manager _____ Date 12/23/24
 Asst. Superintendent, CFO _____ Date

Admin. Dir. Business Services _____ Date

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

APPLICATION NO: 14
 APPLICATION DATE: 12/23/2024
 PERIOD TO: 12/31/2024
 PROJECT NO: 2022-1

Use Column 1 on Contracts where variable retainage for line items may apply.

PO # N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D + E + F)	% (G/C)		
1	Bonds & Insurance	65,500.00	\$65,500.00	\$0.00		\$65,500.00	100%	\$0.00	\$3,275.00
2	Submittals	40,000.00	\$40,000.00	\$0.00		\$40,000.00	100%	\$0.00	\$2,000.00
3	Mobilize	40,000.00	\$40,000.00	\$0.00		\$40,000.00	100%	\$0.00	\$2,000.00
4	General Conditions	40,000.00	\$32,000.00	\$3,600.00		\$35,600.00	89%	\$4,400.00	\$1,780.00
5	Supervision	60,000.00	\$48,000.00	\$5,400.00		\$53,400.00	89%	\$6,600.00	\$2,670.00
6	Punchlist	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
7	Close Outs	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
8	Demobilize	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
9	Survey	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
10	Site Demolition	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
11	Building Demolition	12,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	\$0.00	\$600.00
12	Rough Grading	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
13	Rock	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
14	Fine Grade	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
15	Class II Base	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
16	Asphalt	5,000.00	\$5,000.00	\$0.00		\$5,000.00	100%	\$0.00	\$250.00
17	Fencing	12,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	\$0.00	\$600.00
18	Concrete Side Walk	13,000.00	\$13,000.00	\$0.00		\$13,000.00	100%	\$0.00	\$650.00
19	Concrete Footings and Pads Forms	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
20	Concrete Footings and Pads Pour	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
21	Concrete Light Standards	10,000.00		\$0.00		\$0.00	0%	\$10,000.00	\$0.00
22	Rebar Generator Pad	5,000.00	\$5,000.00	\$0.00		\$5,000.00	100%	\$0.00	\$250.00
23	Rebar Equipment Room Foundation	16,000.00	\$16,000.00	\$0.00		\$16,000.00	100%	\$0.00	\$800.00
24	Rebar Equipment Pads	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
25	CMU Material	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
26	CMU Labor	20,000.00	\$20,000.00	\$0.00		\$20,000.00	100%	\$0.00	\$1,000.00
27	Steel Supports Material	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
28	Steel Supports Labor	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
29	Steel Supports Fabrication	5,000.00	\$5,000.00	\$0.00		\$5,000.00	100%	\$0.00	\$250.00
		\$594,500.00	\$474,500.00	\$9,000.00	\$0.00	\$483,500.00	81%	\$111,000.00	\$24,175.00

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 14
 APPLICATION DATE: 12/23/2024
 PERIOD TO: 12/31/2024
 PROJECT NO: 2022-1

PO # N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D + E + F)	% (G/C)		
30	Trench Plates	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
31	Roofing BUR Patching	22,000.00	\$22,000.00	\$0.00		\$22,000.00	100%	\$0.00	\$1,100.00
32	Sheetmetal Copings and Flashings	22,000.00	\$22,000.00	\$0.00		\$22,000.00	100%	\$0.00	\$1,100.00
33	Doors/Frames/Hardware Material	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
34	Doors/Frames/Hardware Labor	2,000.00	\$2,000.00	\$0.00		\$2,000.00	100%	\$0.00	\$100.00
35	Scaffold	8,000.00	\$8,000.00	\$0.00		\$8,000.00	100%	\$0.00	\$400.00
36	EIFS Material	12,000.00	\$12,000.00	\$0.00		\$12,000.00	100%	\$0.00	\$600.00
37	EIFS Labor	56,000.00	\$56,000.00	\$0.00		\$56,000.00	100%	\$0.00	\$2,800.00
38	Painting Labor	11,000.00	\$11,000.00	\$0.00		\$11,000.00	100%	\$0.00	\$550.00
39	Painting Material	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
40	Fire Sprinklers Design	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
41	Fire Sprinklers Material	9,000.00	\$9,000.00	\$0.00		\$9,000.00	100%	\$0.00	\$450.00
42	Fire Sprinklers Rough	16,500.00	\$16,500.00	\$0.00		\$16,500.00	100%	\$0.00	\$825.00
43	Fire Sprinklers Finish	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
44	Plumbing Research/Planning	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
45	Cut and Cap Fire	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
46	Cut and Cap Gas	10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
47	Sewer Material	1,000.00	\$1,000.00	\$0.00		\$1,000.00	100%	\$0.00	\$50.00
48	Sewer Labor	2,000.00	\$2,000.00	\$0.00		\$2,000.00	100%	\$0.00	\$100.00
49	Fire Water Material	39,000.00	\$39,000.00	\$0.00		\$39,000.00	100%	\$0.00	\$1,950.00
50	Fire Water Labor	49,000.00	\$49,000.00	\$0.00		\$49,000.00	100%	\$0.00	\$2,450.00
51	Domestic Water Material	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
52	Domestic Water Labor	7,000.00	\$7,000.00	\$0.00		\$7,000.00	100%	\$0.00	\$350.00
53	R&R gas Valve and Regulator	4,000.00	\$4,000.00	\$0.00		\$4,000.00	100%	\$0.00	\$200.00
54	Underground Propane Material	34,000.00	\$34,000.00	\$0.00		\$34,000.00	100%	\$0.00	\$1,700.00
55	Underground Propane Labor	53,000.00	\$53,000.00	\$0.00		\$53,000.00	100%	\$0.00	\$2,650.00
56	Above Ground Propane Material	34,000.00		\$0.00		\$0.00	0%	\$34,000.00	\$0.00
57	Above Ground Propane Labor	44,000.00		\$0.00		\$0.00	0%	\$44,000.00	\$0.00
58	Building Area Plumbing Material	3,000.00	\$3,000.00	\$0.00		\$3,000.00	100%	\$0.00	\$150.00
		\$1,076,000.00	\$878,000.00	\$9,000.00	\$0.00	\$887,000.00	82%	\$189,000.00	\$44,350.00

CONTINUATION SHEET

Form 2, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 14
 APPLICATION DATE: 12/23/2024
 PERIOD TO: 12/31/2024
 PROJECT NO: 2022-01

PO # N/A

A ITEM	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D + E + F)	% (G/C)		
59	Building Area Plumbing Labor	6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
60	Safe Off Electrical / Demoliton	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
61	Underground Electrical Work	250,000.00	\$250,000.00	\$0.00		\$250,000.00	100%	\$0.00	\$12,500.00
62	Overhead Conduits at Building B	110,000.00	\$110,000.00	\$0.00		\$110,000.00	100%	\$0.00	\$5,500.00
63	Building B Feeders	120,000.00		\$108,000.00		\$108,000.00	90%	\$12,000.00	\$5,400.00
64	Overhead Conduits at Building C	175,000.00	\$175,000.00	\$0.00		\$175,000.00	100%	\$0.00	\$8,750.00
65	Building C Feeders	330,000.00	\$320,100.00	\$0.00		\$320,100.00	97%	\$9,900.00	\$16,005.00
66	Overhead Conduits at Building D	70,000.00	\$70,000.00	\$0.00		\$70,000.00	100%	\$0.00	\$3,500.00
67	Building D Feeders	175,000.00	\$162,750.00	\$0.00		\$162,750.00	93%	\$12,250.00	\$8,137.50
68	Purchase Switchgear- Materials	510,000.00	\$408,000.00	\$102,000.00		\$510,000.00	100%	\$0.00	\$25,500.00
69	Switchgear- Labor	80,000.00	\$53,600.00	\$26,400.00		\$80,000.00	100%	\$0.00	\$4,000.00
70	Lighting- Materials	33,500.00	\$33,500.00	\$0.00		\$33,500.00	100%	\$0.00	\$1,675.00
71	Lighting- Labor	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
72	Electrical Yard Electrical Small Circuits	15,000.00	\$15,000.00	\$0.00		\$15,000.00	100%	\$0.00	\$750.00
73	Electrical Yard Grounding	25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
74	Electrical Yard Tap Box- Materials	35,000.00	\$35,000.00	\$0.00		\$35,000.00	100%	\$0.00	\$1,750.00
75	Electrical Yard Tap Box- Labor	22,000.00		\$11,000.00		\$11,000.00	50%	\$11,000.00	\$550.00
76	Install Owner Provided ATS (5)	40,000.00	\$20,000.00	\$14,000.00		\$34,000.00	85%	\$6,000.00	\$1,700.00
77	Install Owner Provided Generator and Annunc.	40,000.00	\$16,000.00	\$18,000.00		\$34,000.00	85%	\$6,000.00	\$1,700.00
78	Cut over Building B	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
79	Cut over Building C	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
80	Cut over Building D	30,000.00		\$0.00		\$0.00	0%	\$30,000.00	\$0.00
81	Testing	40,000.00		\$0.00		\$0.00	0%	\$40,000.00	\$0.00
82	Under Concrete Footing	3,597.00	\$3,597.00	\$0.00		\$3,597.00	100%	\$0.00	\$179.85
83	Existing Backfill	2,156.00	\$2,156.00	\$0.00		\$2,156.00	100%	\$0.00	\$107.80
84	Over Ex Pad	5,500.00	\$5,500.00	\$0.00		\$5,500.00	100%	\$0.00	\$275.00
85	Water Relocation	1,868.09	\$1,868.09	\$0.00		\$1,868.09	100%	\$0.00	\$93.40
86	Relocate Fire Sprinkler Drain	1,870.00	\$1,870.00	\$0.00		\$1,870.00	100%	\$0.00	\$93.50
87	Relocate Floor Drain	5,132.85	\$5,132.85	\$0.00		\$5,132.85	100%	\$0.00	\$256.64
88	Storm Drain POC	9,758.01	\$9,758.01	\$0.00		\$9,758.01	100%	\$0.00	\$487.90
		\$3,322,381.95	\$2,657,831.95	\$288,400.00	\$0.00	\$2,946,231.95	89%	\$376,150.00	\$147,311.60

POSITION DESCRIPTION / PERFORMANCE EVALUATION

Job Title: Systems Technician II
Prepared by: Cary Zuber
Date: December 13th, 2024,

Supervised by: Chief Information Officer
Approved by: _____
Date: _____

Job Summary: The Systems Technician II provides technical support to end-users by troubleshooting and resolving complex hardware and software issues, often requiring deeper analysis and problem-solving skills compared to a Systems Technician, while maintaining excellent customer service and documenting solutions within a ticketing system; they may also assist with user training and knowledge base updates.

Job Duties

- Demonstrate advanced knowledge and use of Microsoft Windows desktop operating systems and productivity applications.
- Apply routine system updates.
- Diagnose and resolve complex technical issues related to operating systems, applications, network connectivity, peripherals, and user accounts.
- Willing to work as part of a team, work collaboratively with others to achieve goals, solve problems, and meet established organizational objectives.
- Develop and maintain the internal knowledge base by documenting solutions to common issues and creating training materials.
- Provide basic technical training to end-users on new software, hardware, or procedures.
- Log, prioritize, and track tickets within a ticketing system ensuring workload is balanced between all technicians.
- Setup and support SSL VPN connections for remote employees.
- Provide after-hours support coverage on a rotational basis.
- Ensure after hours support is always covered.
- Perform routine hardware/software/network audits and maintains inventory records of all computers, printers, scanners, monitors, peripherals, and networking equipment.
- Provide training and support to end users and staff on equipment operation, software operation and other issues.
- Ability to communicate effectively with all levels of internal/external staff, management, members, physicians/physician office staff, families of members, vendors, etc.
- Perform basic system administration tasks such as account management, permissions management, and software deployment
- Develop and deploy high level of security standards as described by the Information Systems department.
- Support organization and departmental goals and philosophies through active participation in team projects and support activities. Establishes trust and cooperation with peers; maintains a willingness to work with others; promotes mutual support and interaction; and gains consensus with peers. Consults and provides advice, facilitates discussion and resolves conflict.
- Perform monthly access audits by following the Information Systems department's monthly audit schedule.

Job Duties

- Comply with all organizational policies.
- Always maintain strict confidentiality.
- Complete additional duties as assigned.

Professional Requirements:

- Meet dress code standards; appearance is neat and clean.
- Complete annual educational requirements.
- Maintain regulatory requirements.
- Always maintain patient confidentiality.
- Wear identification while on duty; uses the computerized punch time system correctly.
- Report to work on time and as scheduled; completes work within designated time.
- Maintain a good working relationship within the department and with other departments of the facility.
- Participate in working beyond normal working hours, and in other positions temporarily, when necessary.
- Complete in-services and returns in a timely fashion.
- Attend annual review and department in-services, as scheduled.
- Attend staff meetings; reads and returns meeting minutes in a timely manner.
- Represent the organization in a positive and professional manner.

Regulatory Requirements:

- Relevant IT certifications (A+, Network+, etc.) may be preferred
- 1-3 years of experience in a technical support role
- Knowledge of Microsoft Operating Systems and applications required.

Language Skills:

- Ability to communicate in English, both verbally and in writing.

Skills:

- Strong understanding of Windows operating systems, Microsoft Office Suite, and common network protocols
- Experience with ticketing systems and help desk tools
- Excellent problem-solving and analytical skills
- Effective communication and customer service skills
- Ability to work independently and as part of a team
- Basic understanding of hardware troubleshooting

Physical Demands:

For physical demands of position, including vision, hearing, repetitive motion and environment see following description.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position without compromising patient care.

=====

I have received, read and understand the Position Description/Performance Evaluation above.

Name/Signature

Date

DESCRIPTION OF PHYSICAL DEMANDS

JOB TITLE: Systems Technician	DEPARTMENT: Information Systems
NAME:	# HOURS/WORKDAY: 8
DEVELOPED BY: Cary Zuber, CIO	DATE DEVELOPED: 7/26/19
MANAGER SIGNATURE:	DATE:

CHECK APPROPRIATE BOX FOR EACH OF THE FOLLOWING ITEMS TO BEST DESCRIBE THE EXTENT OF THE SPECIFIC ACTIVITY PERFORMED BY THE STAFF MEMBERS IN THIS POSITION

PHYSICAL DEMANDS

On-the-job time is spent in the following physical activities
Show the amount of time by checking the appropriate boxes below.

	— Amount of Time —			
	None	up to 1/3	1/3 to 1/2	2/3 and more
Stand:			X	
Walk:			x	
Sit:				X
Talk or hear:			X	
Use hands to finger, handle or feel:				X
Push/Pull:			X	
Stoop, kneel, crouch or crawl:			X	
Reach with hands and arms:		X		
Taste or smell:	X			

This job requires that weight be lifted or force be exerted. Show how much and how often by checking the appropriate boxes below.

	— Amount of Time —			
	None	up to 1/3	1/3 to 1/2	2/3 and more
Up to 10 pounds:				X
Up to 25 pounds:				X
Up to 50 pounds:		X		
Up to 100 pounds:		X		
More than 100 pounds:	X			

This job has special vision requirements. Check all that apply.

- Close Vision (clear vision at 20 inches or less)
- Distance Vision (clear vision at 20 feet or more)
- Color Vision (ability to identify and distinguish colors)
- Peripheral Vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point)
- Depth Perception (three-dimensional vision; ability to judge distances and spatial relationships)
- Ability to Adjust Focus (ability to adjust eye to bring an object into sharp focus)
- No Special Vision Requirements

Specific demands not listed: _____

Note: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

WORK ENVIRONMENT

This job requires exposure to the following environmental conditions.
Show the amount of time by checking the appropriate boxes below.

	— Amount of Time —			
	None	up to 1/3	1/3 to 1/2	2/3 and more
Wet, humid conditions (non-weather):	X			
Work near moving mechanical parts:		X		
Fumes or airborne particles:	X			
Toxic or caustic chemicals:	X			
Outdoor weather conditions:	X			
Extreme cold (non-weather):	X			
Extreme heat (non-weather):	X			
Risk of electrical shock:		X		
Work with explosives:	X			
Risk of radiation:	X			
Vibration:	X			

The typical noise level for the work environment is:

Check all that apply.

- Very Quiet
- Loud Noise
- Quiet
- Very Loud Noise
- Moderate Noise

Hearing:

- Ability to hear alarms on equipment
- Ability to hear patient call
- Ability to hear instructions from physician/department staff

REPETITIVE MOTION ACTIONS

	— Number of Hours —				
	0	1-2	3-4	5-6	7+
Repetitive use of foot control					
A. Right only	X				
B. Left Only	X				
C. Both	X				
Repetitive use of hands					
A. Right only			X		
B. Left Only			X		
C. Both			X		
Grasping: simple/light					
A. Right only					X
B. Left Only		X			
C. Both					X
Grasping: firm/heavy					
A. Right only	X				
B. Left Only	X				
C. Both	X				
Fine Dexterity					
A. Right only		X			
B. Left Only		X			
C. Both		X			

December 9, 2024

Mr. Bob Easterday, Plant Operations Manager
Kern Valley Healthcare District
6412 Laurel Avenue
Mountain Mesa, CA 93240

Subject: Proposal – Kern Valley Hospital Medical Air Compressor Replacement
Greenbough Proposal #24012

Dear Bob,

Thank you for giving Greenbough Design the opportunity to present this proposal for design, engineering, permitting, and construction administration services for the replacement of a medical air compressor from the existing medical air compressor assembly at Kern Valley Hospital.

Project Information

Project Description

The scope of work will be the preparation of Construction Documents and related HCAI Agency Review documentation for the HCAI-permitted replacement of a Medical Air Compressor.

The scope of Design Services work will include the following:

1. Prepare base background drawings for submission to HCAI.
2. Incorporate Mechanical Engineering drawings and specifications into Construction document set for submission to HCAI.
3. Prepare project Testing, Inspection, and Observation (TIO) document.
4. Submit these documents to HCAI.
5. Respond to comments from HCAI regarding the drawings, specifications, and TIO, and incorporate into the permitted documents.
6. Assist the Hospital in the preparation of Building Permit Application documents and submit to HCAI.

Assumptions

The scope and compensation for this project assumes:

1. There is no HVAC scope for this project.
2. There is no fire sprinkler scope for this project.
3. The scope is assumed to be a replacement of a medical air compressor and motor from the existing Medical Air skid. The Hospital has confirmed with the Medical Air assembly manufacturer that they have a code compliant direct replacement unit that will fit on the Medical Air system skid the same as the existing compressor with the same electrical load,

- pipng connections, and bold locations and size.
4. There are no code upgrades required for this project. The current scope and fee assume that HCAI will allow the existing medical air system to remain and only the compressor component will be changed.
 5. The Hospital will provide requested air flow, static pressure, water flow, temperature, etc. readings of the existing systems to assist Capital in providing a reliable design.

Owner's project representative:

Bob Easterday, Plant Operations Manager

Deliverables

The project deliverables will include:

- Construction Documents for building permit and bidding
- Specifications for building permit and bidding
- Review cost estimate prepared by others
- Respond to and incorporate all HCAI review comments

Schedule

The schedule for submission of the permit documents for initial HCAI review is 10-15 business days from date of receipt of accepted proposal.

Team

The representative from Greenbough Design for this project will be:

Michael Ryan - Principal Architect

In addition, consultants will include:

Steve Myers and/or Joseph Carbonel, Capital Engineering – Mechanical Engineering

If needed, structural engineering and electrical engineering consultants will include:

Ben Faircloth, FSE Structural Engineers – Structural Engineering

Michael Stevens, Pezzoni Engineering – Electrical Engineering

Compensation

The compensation for the Construction Documents and Regulatory Review phases of this project will be a fixed fee of \$8,700. This breaks down to \$6,000 for Capital Engineering and \$2,700 for Greenbough Design.

In addition, an engineering allowance of \$2,000 is recommended to be carried for Structural Engineering and/or Electrical Engineering design services which may be necessary to validate acceptability of existing equipment electrical systems and anchorage.

Also in addition, any Bidding/Contract Phase services and/or Construction Administration services which may be necessary and/or requested are in addition to the above fixed fee and are at the hourly rates shown in Exhibit A.

No site visits by the architect or consulting engineers are included in the fixed fee, as they are not anticipated.

Reimbursables

Expenses associated with mileage will be billed at the IRS rate. Expenses associated with owner requested printing and shipping services will be billed at cost plus 10%.

If you are in agreement with this proposal, please sign and return one copy. Please do not hesitate to contact us if you have any questions and/or concerns.

Sincerely,

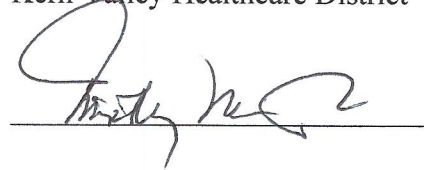
Greenbough Design



Michael F. Ryan, Principal Architect

Date: December 9, 2024

Kern Valley Healthcare District



Printed name: Timothy Mc Glead

Date: 12-30-24